



EXPENSE REPORT

DATE: September 1-30, 2021

Name: Dan Gorman

Title: HRA Board Member

1) Travel

Travel Type	Expense Description	Date	Amount	Notes
B Track meeting - RMTC	airfare	Sept 30 - Oct 2, 2021	785.47	Grande Prairie/Calgary return
	rental car	Sept 30 - Oct 2, 2021	277.41	Calgary to Lethbridge
	gas for rental car	Sept 30 - Oct 2, 2021	52.13	Calgary to Lethbridge
	Accommodations	Sept 30 - Oct 2, 2021	287.90	Lethbridge
	Airport parking	Sept 30 - Oct 2, 2021	21.45	Grande Prairie
			<u>1,424.36</u>	

2) Conferences

Conference Name	Expense Description	Date	Amount	Notes
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3) Professional membership dues

Membership Type	Expense Description	Date	Amount	Notes
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720, 9707 - 110 Street
Edmonton, AB T5K 2L9

Expense Report

HC INC. ALBERTA
DATE 10-8
ATTN: 1959-21
36.52
606000
- 009 1424.36

1. Form to be fully completed, signed, and dated by individual requesting reimbursements
2. Expense reports to be submitted to immediate supervisor for approval prior to payment
3. Receipts, where applicable, are to be attached.
4. All travel must be authorized, in advance, by the Chief Executive Officer.

Name: DAN GORMAN Board: HRA
Reason for Travel: B Track Meeting at RMTC - Lethbridge

Month/Day	Spt 30	Oct 2	TOTAL	Office Use Only	
				GST	Net
Travel from:	Grande Prairie	Lethbridge			
Travel to:		Return			
Mileage: # kms					
Amount @ .50					
Airfare (Westjet)	GP to Calgary	805.61			
Taxi/Bus					
Thrifty		284.52			
Auto Rental					
Rental GAS		53.47			
Parking					
HILTON		295.28			
Hotel					
Other Accom.					
Meals					
Meal Allowance					
Hosting					
Other (Specify)	AIRPORT Parking fee	22.00			
TOTAL		\$1460.88			

Details of guests hosted:

* PLEASE MAKEOUT cheque
to: EVERGREEN PARK

Signature:

Date:

Oct. 4/21

Approved:



ETicket Receipt

Prepared For
GORMAN/DAN MR

RESERVATION CODE	TMYOWB
ISSUE DATE	22Sep21
TICKET NUMBER	8382161916152
ISSUING AIRLINE	WESTJET
ISSUING AGENT	WestJet/SDX
FREQUENT FLYER NUMBER	WS535728616

Itinerary Details

TRAVEL DATE	AIRLINE	DEPARTURE	ARRIVAL	OTHER NOTES
30Sep21	WESTJET WS 3188	GRANDE PRAIRIE AB, CANADA	CALGARY INTL AB, CANADA	Cabin ECONOMY Seat Number 10C - (CONFIRMED) Baggage Allowance 1 PIECE Booking Status OK TO FLY Fare Basis NA7D0LFS Not Valid After 30SEP22
	Operated by: WESTJET ENCORE	Time 12:45	Time 14:07	
03Oct21	WESTJET WS 3205	CALGARY INTL AB, CANADA	GRANDE PRAIRIE AB, CANADA	Cabin ECONOMY Seat Number 11C - (CONFIRMED) Baggage Allowance 1 PIECE Booking Status OK TO FLY Fare Basis SAND0LFS Not Valid After 30SEP22
	Operated by: WESTJET ENCORE	Time 15:15	Time 16:43	

Allowances

Baggage Allowance

YQU to YYC - 1 Piece WESTJET , each piece up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters

Prices of additional baggage pieces:

1. 50.00 CAD up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters

YYC to YQU - 1 Piece WESTJET , each piece up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters

Prices of additional baggage pieces:

1. 50.00 CAD up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters

ADDITIONAL ALLOWANCES AND/OR DISCOUNTS MAY APPLY DEPENDING ON FLYER-SPECIFIC FACTORS
/E.G. FREQUENT FLYER STATUS/MILITARY/ CREDIT CARD FORM OF PAYMENT/EARLY PURCHASE OVER
INTERNET,ETC

Carry On Allowances

YQU to YYC , YYC to YQU - 1 Piece (WS - WESTJET) carry on hand baggage

Carry On Charges

YQU to YYC , YYC to YQU - (WS - WESTJET) - Carry-on fees unknown - contact carrier

Payment/Fare Details

Form of Payment	CREDIT CARD - VISA : XXXXXXXXXXXXX 5852
Fare Calculation Line	YQU WS YYC341.00WS YQU320.00CAD661.00END
Fare	CAD 661.00
Taxes/Fees/Carrier-Imposed Charges	CAD 32.00 YQI (OTHER AIR TRANSPORTATION CHARGES)
	CAD 35.36 XG8 (GOODS AND SERVICES TAX (GST))
	CAD 14.25 CA4 (AIR TRAVELLERS SECURITY CHARGE)
	CAD 60.00 SQ (AIRPORT IMPROVEMENT FEE (AIF))
	CAD 3.00 XG9 (GOODS AND SERVICES TAX (GST))
Total	CAD 805.61

Positive identification required for airport check in

Notice:

QST # 1202807956TQ0001 GST # 866112535

Baggage fees are charged in CAD or USD by direction depending on point of departure. Guests departing the United States, Latin America and the Caribbean will pay baggage fees in USD. Please see <https://www.westjet.com/en-ca/travel-info/fares/service-fees> for more information.

Passengers embarking upon a journey involving an ultimate destination or a stop in a country other than the country of departure are advised that the provisions of an international treaty (the Warsaw Convention, the 1999 Montreal Convention, or other treaty), as well as a carrier's own contract of carriage or tariff provisions, may be applicable to their entire journey, including any portion entirely within the countries of departure and destination. The applicable treaty governs and may limit the liability of carriers to passengers for death or personal injury, destruction or loss of, or damage to, baggage, and for delay of passengers and baggage.

Additional protection can usually be obtained by purchasing insurance from a private company. Such insurance is not affected by any limitation of the carrier's liability under an international treaty. For further information please consult your airline or insurance company representative.

ONRANULL: NOT SUPPORTED
CALGARY AIRPORT

RENTAL RECORD: 933551640

DAN
GORMAN
COMPLETED BY: R2527
RENTED: CALGARY AIRPORT
PHONE:
RENTAL: 09-30-21 1425
RETURN: 10-02-21 0858
LICENSE 432LQU
KILOM IN: 58748 OUT: 58249
KILOM DRIVEN: 499
PLAN IN/OUT: RXHE3 /RXHE3
CLS: YC

INITIAL CHARGES
2 WKEND DAYS 111.00 (G) 222.00
SUBTOT 222.00

SERVICE CHARGES/TAXES
CFC (G) 12.00
ACSRG (G) 2.00
PLC 15.610% (G) 34.97
GST 5.000% ON 270.97 (N) 13.55
TOTAL AMOUNT DUE 284.52
CHARGED ON: VISA 284.52
CREDIT CARD #: V C *5852

GST REGISTRANT NUMBER
R106533326
N=No Tax, G=GST

Customer Service: 1-800-847-4389
Thank you for renting from

Thrifty

MANU

PETRO-CANADA
2600 COUNTRY HL NE
CALGARY
ALBERTA
T3N1A7
(587)-619-5274

GST #: 0135291045
PC260908: 027787201
PAYPOINT: 027787201
TERMINAL: 027787257
INVOICE NO: 255776

2021-10-02 08:34

PUMP 7
REGULAR
39.935L AT \$1.339/L

FUEL SALES \$ 53.47

GST INCLUDED \$2.55

TOTAL \$53.47

VISA \$53.47

TYPE: PURCHASE

VISA
*****5852 C
REFERENCE #:

0010010010
AUTH #: 024415
SYSTRACE: 255776
VISA CREDIT
A0000000031010
0080008000
E800

VERIFIED BY PIN



Hampton Inn & Suites Lethbridge
4073 2 Avenue South • Lethbridge, AB T1J 1Z2
Phone (403) 942-2142 • Fax (403) 942-2707

GORMAN, DAN
9802 75 AVE
GRANDE PRAIRIE AB T8V 4W9
CANADA

name
address

room number: 306/KXTD
arrival date: 9/30/2021 5:23:00 PM
departure date: 10/2/2021
adult/child: 1/0
room rate: 131.00

If the debit/credit card you are using for check-in is attached to a bank or checking account, a hold will be placed on the account for the full anticipated dollar amount to be owed to the hotel, including estimated incidentals, through your date of check-out and such funds will not be released for 72 business hours from the date of check-out or longer at the discretion of your financial institution.

Rate Plan: HHP
HH # 350630099 BLUE
AL:
Car:

Confirmation Number: 54326872

10/2/2021

Rates subject to applicable sales, occupancy, or other taxes. Please do not leave any money or items of value unattended in your room. A safety deposit box is available for you in the lobby. I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part or the full amount of these charges. I have requested weekday delivery of Globe & Mail. If refused, a credit of \$0.75 will be applied to my account. In the event of an emergency, I, or someone in my party, require special evacuation due to a physical disability. Please indicate yes by checking here: ☐

signature:

date	reference	description	amount
9/30/2021	623585	2 x pop	\$4.00
9/30/2021	623620	GUEST ROOM	\$131.00
9/30/2021	623620	RM - GST	\$6.55
9/30/2021	623620	RM - ALBERTA TOURISM LEVY	\$5.24
9/30/2021	623620	DESTINATION MARKETING FEE	\$2.85
10/1/2021	623755	GUEST ROOM	\$131.00
10/1/2021	623755	RM - GST	\$6.55
10/1/2021	623755	RM - ALBERTA TOURISM LEVY	\$5.24
10/1/2021	623755	DESTINATION MARKETING FEE	\$2.85
10/2/2021	623806	VS *5852	(\$295.28)
		BALANCE	\$0.00

Hilton

CONRAD

canopy

EXPENSE REPORT SUMMARY

	9/30/2021	10/1/2021	STAY TOTAL
ROOM AND TAX	\$145.64	\$145.64	\$291.28
MISCELLANEOUS	\$4.00	\$0.00	\$4.00
DAILY TOTAL	\$149.64	\$145.64	\$295.28

Hilton Honors(R) stays are posted within 72 hours of checkout. To check your earnings or book your next stay at more than 6,500+ hotels and resorts in 119 countries, please visit Honors.com

DESTINATION MARKETING FEE \$2.85
Total Invoice Amount \$265.81



HOMESWOOD
SUITES



Hilton
Grand Vacations

Hilton
HONORS

for reservations call 1.800.hampton or visit us online at hampton.com

thanks.

account no. VS *5852	date of charge 10/2/2021	folio/check no. 216142 A
card member name GORMAN, DAN	authorization 092985	initial
establishment no. and location Any damages or noise disturbances caused by guests in this room will be charged to your account, and can be charged after you check out if evidence is discovered or provided at this time. If you smoke or bring pets into your room you will be fined \$250	purchases & services	
	taxes GST # 82636 6528 RT0001	
	tips & misc.	
signature of card member X	total amount	-295.28

Grande Prairie Airport
10610 Airport Drive
Grande Prairie, AB, T8V7Z5
GST: 87409.8296 RT0001

EX2_ML 02/10/21 12:23
Receipt 023633

Short-term parking tkt
ML - No. 024547
30/09/21 11:18
02/10/21 12:23
Period 2d1h6'
(G.S.T) \$22.00

Gross total \$22.00

Payment
Type: PURCHASE \$22.00
VISA CREDIT
CARD: *****5852
REF: 664858470016010050H
AUTH #: 001012
A0000000031010
01 APPROVED-THANK YOU 027

Net total \$20.95
G.S.T 5% \$1.05

808ES6P - 1/1