



EXPENSE REPORT

DATE: November 1-30, 2019

Name: Mara Coote-Freeman

Title: HRA Board Member

1) Travel

Travel Type	Expense Description	Date	Amount	Notes
HRA Committee Meeting	mileage	November 18, 2019	105.50	Olds/Leduc return
HRA Board Meeting	mileage	November 19, 2019	115.00	Olds/Leduc return
HRA Committee Meeting	meals	Nov 18 and 19, 2019	46.00	
			<u>266.50</u>	

2) Conferences

Conference Name	Expense Description	Date	Amount	Notes
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3) Professional membership dues

Membership Type	Expense Description	Date	Amount	Notes
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720, 9707 - 110 Street
Edmonton, AB T5K 2L9

Expense Report

HORSE RACING ALBERTA	
DATE	11-27
BATCH No.	18SS-30
ACCOUNT NO.	10000
AMOUNT	6.34
	606000
	-002 260.15
ENTERED BY	CHECKED BY
	APPROVED BY

1. Form to be fully completed, signed, and dated by individual requesting reimbursements
2. Expense reports to be submitted to immediate supervisor for approval prior to payment
3. Receipts, where applicable, are to be attached.
4. All travel must be authorized, in advance, by the Chief Executive Officer

Name: Mara Coote Freeman Board yes

Reason for Travel: Committee Sustainable growth Am then Regulatory PM BD

Month/Day						TOTAL	Office Use Only	
	18-Nov-19	11.19.		2019-11.20			GST	Net
Travel from:	Home			Home				
Travel to:	Leduc			leduc				
Mileage: # kms	211			230		441		
Amount @ .50	\$105.50		\$0.00	\$115.00	\$0.00	\$220.50		
Airfare						\$0.00		
Taxi/Bus						\$0.00		
Auto Rental						\$0.00		
Parking						\$0.00		
Hotel						\$0.00		
Other Accom.						\$0.00		
Meals	\$23.00	\$23.00				\$46.00		
Meal Allowance						\$0.00		
Hosting						\$0.00		
Other (Specify)						\$0.00		
TOTAL	\$128.50	\$23.00	\$0.00	\$115.00	\$0.00	\$266.50		

Details of guests hosted:

Si
F/L

Mara Coote Freeman

11.26.19

Approved: