



EXPENSE REPORT

DATE: May 1-31, 2019

Name: Dan Gorman

Title: HRA Board Member

1) **Travel**

Travel Type	Expense Description	Date	Amount	Notes
HRA Board meeting	airfare	April 30 - May 1, 2019	617.66	Grande Prairie/Edmonton return
	baggage fees	April 30 - May 1, 2019	63.00	
	accommodation	April 30 - May 1, 2019	103.55	
	taxi	April 30 - May 1, 2019	20.00	
			804.21	

2) **Conferences**

Conference Name	Expense Description	Date	Amount	Notes
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3) **Professional membership dues**

Membership Type	Expense Description	Date	Amount	Notes
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720, 9707 - 110 Street
Edmonton, AB T5K 2L9

Expense Report

1. Form to be fully completed, signed, and dated by individual requesting reimbursements
2. Expense reports to be submitted to immediate supervisor for approval prior to payment
3. Receipts, where applicable, are to be attached.
4. All travel must be authorized, in advance, by the Chief Executive Officer.

Name: DAN GORMAN Board HRA (Committee mtg APR 30)
Reason for Travel: HRA Sustainable Growth (committee) Board mtg - May 1
and HRA Board mtg

Month/Day	APR 30	May 1	TOTAL	Office Use Only	
				GST	Net
Travel from:					
Travel to:					
Mileage: # kms					
Amount @ .50					
Airfare		617.66	617.66		
Taxi/Bus	20.00		20.00		
Auto Rental					
Parking					
Hotel	→ (pd by HRA)				
Other Accom.					
Meals					
Meal Allowance					
Hosting					
Baggage Fee	31.50	31.50	63.00		
Other (Specify)					
TOTAL			* 700.66		

ALBERTA
S-9
1822-18
18.68
606000
009
683.97
APPROVED BY

Details of guests hosted: *PLEASE MAKE CHEQUE PAYABLE TO EVERGREEN PARK

Signature: [Signature] Date: May 9/19 Approved:

[Signature]

700.66
103.55
804.21



HRA Board vmtg
at Century Mile Road
[Signature]

eTicket Receipt

Prepared For
GORMAN/DANIEL MR

RESERVATION CODE	KLYOAM
ISSUE DATE	26Apr19
TICKET NUMBER	8382147676905
ISSUING AIRLINE	WESTJET
ISSUING AGENT	WestJet/SDX

Itinerary Details

TRAVEL DATE	AIRLINE	DEPARTURE	ARRIVAL	OTHER NOTES
30Apr19	WESTJET WS 3133	GRANDE PRAIRIE AB, CANADA	EDMONTON INTL AB, CANADA	Seat Number CHECK-IN REQUIRED Baggage Allowance NIL Booking Status OK TO FLY Fare Basis HA1F5ELS Not Valid Before 30APR19 Not Valid After 30APR19
	Operated by: WESTJET ENCORE	Time 10:20	Time 11:24	
01May19	WESTJET WS 3240	EDMONTON INTL AB, CANADA	GRANDE PRAIRIE AB, CANADA	Seat Number CHECK-IN REQUIRED Baggage Allowance NIL Booking Status OK TO FLY Fare Basis QA5F5ELS Not Valid Before 01MAY19 Not Valid After 01MAY19
	Operated by: WESTJET ENCORE	Time 17:15	Time 18:20	

Allowances

Baggage Allowance

YQU to YEG - 0 Pieces WESTJET

Prices of additional baggage pieces:

- 30.00 CAD up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters
- 50.00 CAD up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters

YEG to YQU - 0 Pieces WESTJET

Prices of additional baggage pieces:

- 30.00 CAD up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters
- 50.00 CAD up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters

ADDITIONAL ALLOWANCES AND/OR DISCOUNTS MAY APPLY DEPENDING ON FLYER-SPECIFIC FACTORS
/E.G. FREQUENT FLYER STATUS/MILITARY/ CREDIT CARD FORM OF PAYMENT/EARLY PURCHASE OVER
INTERNET,ETC

Carry On Allowances

YQU to YEG , YEG to YQU - 1 Piece (WS - WESTJET)

Carry On Charges

YQU to YEG , YEG to YQU - (WS - WESTJET) - Carry-on fees unknown - contact carrier

Payment/Fare Details

Form of Payment	CREDIT CARD - VISA : XXXXXXXXXXXXX 5852
Fare Calculation Line	YQU WS YEA262.00WS YQU233.00CAD495.00END
Fare	CAD 495.00
Taxes/Fees/Carrier-Imposed Charges	CAD 24.00 YQI (OTHER AIR TRANSPORTATION CHARGES)
	CAD 26.66 XG8 (GOODS AND SERVICES TAX (GST))
	CAD 14.25 CA4 (AIR TRAVELLERS SECURITY CHARGE)
	CAD 55.00 SQ (AIRPORT IMPROVEMENT FEE (AIF))
	CAD 2.75 XG9 (GOODS AND SERVICES TAX (GST))
Total Fare	CAD 617.66

Positive identification required for airport check in

Notice:

QST # 1202807956TQ0001 GST # 866112535

Baggage fees are charged in CAD or USD by direction depending on point of departure. Guests departing the United States, Latin America and the Caribbean will pay baggage fees in USD. Please see <https://www.westjet.com/en-ca/travel-info/fares/service-fees> for more information.

Data Protection Notice: Your personal data will be processed in accordance with the applicable carrier's privacy policy and, if your booking is made via a reservation system provider ("GDS"), with its privacy policy. These are available at <http://www.iatatravelcenter.com/privacy> or from the carrier or GDS directly. You should read this documentation, which applies to your booking and specifies, for example, how your personal data is collected, stored, used, disclosed and transferred. (applicable for interline carriage)

Important Legal Notices



PAYMENT RECEIPT / RECU DE PAIEMENT

WOK HRA *Comm. Del. mtg*
at *Century Mill*
Placetrack

Name/Nom
GORMAN/DANIEL

PNR
KLYOAM

Date
29APR19

Time/Heure
2:49PM

Description	Fee/Frais (CAD)	GST/TPS	Total (CAD)
FIRST BAG 8382602934370	\$30.00	1.50	31.50
	\$30.00	1.50	31.50

Total (CAD)
GORMAN/DANIEL
\$30.00 \$1.50

CARDHOLDER NAME/NOM DU DETENTEUR DE LA CARTE

DAN GORMAN
VI XXXXXXXXXXXX5852 0621
AUTH 065123

GST/TPS No. 866112535
QST/TVQ No. 1202807956 TQ0001

31.50
31.50

63.00



PAYMENT RECEIPT / RECU DE PAIEMENT

*HLA Board mtg
Century Mile - Reduc*

Name/Nom
GORMAN/DANIEL

PNR
KLYOAM

Date
30APR19

Time/Heure
5:58PM

Description	Fee/Frais (CAD)	GST/TPS	Total (CAD)
FIRST BAG	8382602947550 \$30.00	1.50	31.50
	\$30.00	1.50	31.50

Total (CAD)
GORMAN/DANIEL
\$30.00 \$1.50

CARDHOLDER NAME/NOM DU DETENTEUR DE LA CARTE

DAN GORMAN
VI XXXXXXXXXXXXX5852 0621
AUTH 011421

GST/TPS No. 866112535
QST/TVQ No. 1202807956 TQ0001

HLA Board
mfg - Anthony
mfg - Paul
Paul

WELCOME TO
GRANDE PRAIRIE AIRPORT
Please Do Not Pay
Until Ready to Leave
PLEASE KEEP THIS TICKET
WITH YOU

Entered/Arrive:
2019/05/01 09:07

Ticket/Biller#: 77A23297
Dur/Durcc: 38:28:52
Paid On/Pay Le:
2019/05/01 18:06

Paid/Pay: \$ 28.00
Original Fee: \$ 28.00
csr: \$ 0.95

Change: \$ 0.00
VISA
SC: \$ 0.00

QST# 374098296RT0001
Merchant ID:
*****5852 C
VISA
Seq 133001001021 GPALICE B4
Purchase 19/05/01 18:36:42
00000000031010
000 0000 000
F800
APPROVED 001/00



Wingate by Wyndham Leduc Edmonton Airport
 7120 Sparrow Drive
 Leduc AB T9E 8A5
 Tel: (780) 769-0079 Fax: (780) 769-0088
 GST # GST 5% 83510 3649 RT0001

05-01-19

Horse Racing Alberta 720-9707-110 St Edmonton AB T5K 2L9 CA Gorman, Dan	Folio No.	: 49093	Room No. :	511
	A/R Number	: WIN-HORSE	Arrival :	04-30-19
	Group Code	:	Departure :	05-01-19
	Company	: Horse Racing Alberta	Conf. No. :	85319EC016946
	Wyndham Rewards	: 140862289G	Rate Code :	LK95
	Invoice No.	: 3253	Page No. :	1 of 1

Date	Description	Charges	Credits
04-30-19	Room Charge	95.00	
04-30-19	Tourism Levy	3.80	
04-30-19	GST	4.75	
05-01-19	Direct Bill		103.55
Wyndham Rewards members earn valuable points on qualifying stays at nearly 7,000 hotels around the world. If you are not already a member, join the next time you check-in, visit us at www.wyndhamrewards.com or call 866-996-7937.			
Total		103.55	103.55
Balance		0.00	

Guest Signature: _____

Please contact the Manager about any issues with your stay. Wingate or affiliates may contact you about goods and services unless you call 877-333-6683 or write to Wyndham Worldwide Hotels, Inc. 22 Sylvan Way, Parsippany, NJ 07054 to opt out. View our Wingate website about privacy.

**Thank you for staying with us.
 It was our pleasure to serve you.**

HORSE RACING ALBERTA		
DATE	5-7	
RATE	1821-22	
TAX	2.37	
606000	-009 101.77	
ENTERED BY	CHECKED BY	APPROVED BY