



**EXPENSE REPORT**

DATE: September 1-30, 2018

Name: Norm Castiglione

Title: HRA Board Member

**1) Travel**

Travel Type	Expense Description	Date	Amount	Notes
HRA Board Meeting	mileage	September 25, 2018	73.00	Okotoks/Calgary return
			73.00	

**2) Conferences**

Conference Name	Expense Description	Date	Amount	Notes
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**3) Professional membership dues**

Membership Type	Expense Description	Date	Amount	Notes
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720, 9707 - 110 Street  
Edmonton, AB T6K 2L9

HORSE RACING ALBERTA		
DATE	9-26	
BATCH No.	1786-33	
ACCOMP	AMOUNT	
60600	1.74	
-013	71.26	
ENTERED BY	CHECKED BY	APPROVED BY

**Expense Report**

1. Form to be fully completed, signed, and dated by individual requesting reimbursements
2. Expense reports to be submitted to immediate supervisor for approval prior to payment
3. Receipts, where applicable, are to be attached.
4. All travel must be authorized, in advance, by the Chief Executive Officer.

Name: NORMAN CASTLEHOUSE Board  
Reason for Travel: Board

Month/Day	TOTAL	Office Use Only	
		GST	Net
Sept 25 Sept 25			
Travel from: Travel to:			
Mileage: # kms	73 73		
Amount @ .50	36.50 36.50		
Airfare			
Taxi/Bus			
Auto Rental			
Parking			
Hotel			
Other Accom.			
Meals			
Meal Allowance			
Hosting			
Other (Specify)			
TOTAL	73.00		

Details of guests hosted: \_\_\_\_\_

Signature: [Signature] Date: Sept 26/18 Approved: \_\_\_\_\_