



EXPENSE REPORT

DATE: April 1-30, 2018

Name: Gill Hermanns

Title: HRA Board Member

1) Travel

Travel Type	Expense Description	Date	Amount	Notes
Meetings	mileage	April 10, 2018	13.50	
Meetings	mileage	April 27, 2018	13.50	
HRA Board Meeting	mileage	April 30, 2018	55.00	Leduc
			<u>82.00</u>	

2) Conferences

Conference Name	Expense Description	Date	Amount	Notes
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3) Professional membership dues

Membership Type	Expense Description	Date	Amount	Notes
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720, 9707 - 110 Street
Edmonton, AB T5K 2L9

HORSE RACING ALBERTA

DATE 5-2

BATCHING 1754-8

AMOUNT 1,95

606000

-017

80.04

ENTERED BY _____ CHECKED BY _____ APPROVED BY _____

Expense Report

1. Form to be fully completed, signed, and dated by individual requesting reimbursements
2. Expense reports to be submitted to immediate supervisor for approval prior to payment
3. Receipts, where applicable, are to be attached.
4. All travel must be authorized, in advance, by the Chief Executive Officer.

Name: Gill Hermanns Board

Reason for Travel: Board & Committee Meetings

Month/Day	April 27		April 30		TOTAL	Office Use Only	
	Home to HRA Office	HRA Office	Home to HRA Office	Home to Leduc & return		GST	Net
Mileage: # kms	27	27	110		164		
Amount @ .50	13.50	13.50	55.00		82.00		
Airfare							
Taxi/Bus							
Auto Rental							
Parking							
Hotel							
Other Accom.							
Meals							
Meal Allowance							
Hosting							
Other (Specify)							
TOTAL							

Details of guests hosted: _____

Signature:

Date: May 1, 2018

Approved: _____