



EXPENSE REPORT

DATE: March 1-31, 2018

Name: Gill Hermanns

Title: HRA Board Member

1) Travel

Travel Type	Expense Description	Date	Amount	Notes
Meetings	mileage	February 12, 2018	10.00	
Meetings	mileage	February 18, 2018	13.50	
HRA Board Meeting	mileage	February 22, 2018	55.00	Leduc
Meetings	mileage	March 5, 2018	13.50	
			92.00	

2) Conferences

Conference Name	Expense Description	Date	Amount	Notes
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3) Professional membership dues

Membership Type	Expense Description	Date	Amount	Notes
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720, 9707 - 110 Street
Edmonton, AB T5K 2L9

Expense Report

1. Form to be fully completed, signed, and dated by individual requesting reimbursements
2. Expense reports to be submitted to immediate supervisor for approval prior to payment
3. Receipts, where applicable, are to be attached.
4. All travel must be authorized, in advance, by the Chief Executive Officer.

Name: Gill Hermanns

Board

Reason for Travel: Board and Committee

HORSE RACING ALBERTA	
DATE <u>3-7</u>	
TRUCK # <u>1744-12</u>	
NO. OF ADULTS <u>2</u>	
ADULTS <u>2.19</u>	
<u>606000</u>	
<u>-017</u>	<u>89.81</u>
ENTERED BY	CHECKED BY
APPROVED BY	

Month/Day	Feb 12	Feb 18	Feb 22	March 5	TOTAL	Office Use Only	
						GST	Net
Travel from:	Home to	Home to	Home to	Home to			
Travel to:	Brian's office	office	Leduc	Office			
Mileage: # kms	20	27	110	27	184		
Amount @ .50	10.00	13.50	55.00	13.50	92.00		
Airfare							
Taxi/Bus							
Auto Rental							
Parking							
Hotel							
Other Accom.							
Meals							
Meal Allowance							
Hosting							
Other (Specify)							
TOTAL	10.00	13.50	55.00	13.50	92.00		

Details of guests hosted: _____

Signature: Gill Hermanns

Date: March 6, 2018

Approved: _____