



**EXPENSE REPORT**

DATE: December 1-31, 2016

Name: Norm Castiglione

Title: HRA Board Member

**1) Travel**

Travel Type	Expense Description	Date	Amount	Notes
Various Meetings	mileage	Oct, Dec 2015	418.00	
	mileage	Feb, April, July 2016	1,433.00	
	mileage	June, Dec 2016	288.00	
	mileage	Sept, Dec 2016	656.00	
	accommodation	September 16, 2016	141.13	Edmonton
			<u>2,936.13</u>	

**2) Conferences**

Conference Name	Expense Description	Date	Amount	Notes
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**3) Professional membership dues**

Membership Type	Expense Description	Date	Amount	Notes
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720, 9707 - 110 Street  
Edmonton, AB T5K 2L9

HC HORSE RACING ALBERTA  
 DATE: 12-21  
 RECEIPT NO: 1673-21  
 AMOUNT: 9.95  
 BALANCE: 6060.00  
 - 013 408.04

EXPANDED BY: RECEIVED BY:

Expense Report

1. Form to be fully completed, signed, and dated by individual requesting reimbursements
2. Expense reports to be submitted to immediate supervisor for approval prior to payment
3. Receipts, where applicable, are to be attached.
4. All travel must be authorized, in advance, by the Chief Executive Officer.

Name: Norman Lestygone Board: HRA  
 Reason for Travel: Board Meeting

Month/Day	Dec 16/15	Dec 16/15	Receipts	Details	TOTAL	Office Use Only	Net
					GST		
Travel from:	Edmonton	Edmonton		BANK			
Travel to:	Edmonton	Edmonton		BANK			
Mileage: # kms	333	333	85	85			
Amount @ .50	166.50	166.50	42.50	42.50			
Airfare							
Taxi/Bus							
Auto Rental							
Parking							
Hotel							
Other Accom.							
Meals							
Meal Allowance							
Hosting							
Other (Specify)							
TOTAL	166.50	166.50	42.50	42.50			

Details of guests hosted: \_\_\_\_\_

Signature: [Signature] Date: Dec 19 2016 Approved: \_\_\_\_\_

HORSE RACING ALBERTA

D. 12-21

ENTRANCE 1673.22

AMOUNT 34.12

606.00

-013 1398.88

ENTERED BY \_\_\_\_\_ CHECKED BY \_\_\_\_\_ APPROVED BY \_\_\_\_\_



720, 9707 - 110 Street  
Edmonton, AB T5K 2L9

**Expense Report**

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Name: Norwin Cistekone Board RAA

Reason for Travel: Board Meeting

Month/Day	FEB 23, 16		FEB 24, 16		APR 26, 16		MAY 16, 16		TOTAL	
	OKTORS	LEBOC	OKTORS	LEBOC	OKTORS	LEBOC	OKTORS	LEBOC	Office Use Only	Net
Travel from:										
Travel to:										
Mileage: # kms	313	313	313	313	313	313	807	807		
Amount @ .50	156.50	156.50	156.50	156.50	156.50	156.50	403.50	403.50		
Airfare										
Taxi/Bus										
Auto Rental										
Parking										
Hotel										
Other Accom.										
Meals										
Meal Allowance										
Hosting										
Other (Specify)										
TOTAL	156.50	156.50	156.50	156.50	156.50	156.50	403.50	403.50		

Details of guests hosted: 1433

Signature: [Signature] Date: Dec 19, 2016 Approved: [Signature]



720, 9707 - 110 Street  
Edmonton, AB T5K 2L9

HORSE RACING ALBERTA

DATE 12-21  
1673-29  
COUNTR  
6.85  
606000  
-0/3 281.14

ENTERED BY \_\_\_\_\_  
CHECKED BY \_\_\_\_\_  
APPROVED BY \_\_\_\_\_

**Expense Report**

1. Form to be fully completed, signed, and dated by individual requesting reimbursements
2. Expense reports to be submitted to immediate supervisor for approval prior to payment
3. Receipts, where applicable, are to be attached.
4. All travel must be authorized, in advance, by the Chief Executive Officer.

Name: NORMAN CASTIGLIONE Board BIP/HRA  
Reason for Travel: COMMITTEE MEETINGS

Month/Day	June 23		June		Dec 12		TOTAL	
	Office Use Only	Net	Office Use Only	Net	Office Use Only	Net	Office Use Only	Net
Travel from:								
Travel to:								
Mileage: # kms	85		85	203	203	203		
Amount @ .50	42.50		42.50	101.50	101.50	101.50		
Airfare								
Taxi/Bus								
Auto Rental								
Parking								
Hotel								
Other Accom.								
Meals								
Meal Allowance								
Hosting								
Other (Specify)								
TOTAL	42.50		42.50	101.50	101.50	101.50	288.00	

Details of guests hosted: \_\_\_\_\_

Signature: [Signature] Date: Dec 19, 2016 Approved: \_\_\_\_\_



720, 9707 - 110 Street  
Edmonton, AB T5K 2L9

HORSE RACING ALBERTA

DATE 12-21

ENTERED BY 1673-24

APPROVED BY

AMOUNT 18,98

606000

-013

778.15

**Expense Report**

1. Form to be fully completed, signed, and dated by individual requesting reimbursements
2. Expense reports to be submitted to immediate supervisor for approval prior to payment
3. Receipts, where applicable, are to be attached.
4. All travel must be authorized, in advance, by the Chief Executive Officer.

Name: Deborah Leung Board: HRA

Reason for Travel: Board Meeting

Month/Day	Sept 16	Sept 16	Dec 2	Dec 2	TOTAL	Office Use Only	Net
						GST	
Travel from:	ST ALBERTA	ST ALBERTA	ST ALBERTA	LEAVE			
Travel to:	ST ALBERTA	ST ALBERTA	ST ALBERTA	ST ALBERTA			
Mileage: # kms	343	343	313	313			
Amount @ .50	171.50	171.50	156.50	156.50			
Airfare							
Taxi/Bus							
Auto Rental							
Parking							
Hotel		141.13					
Other Accom.							
Meals							
Meal Allowance							
Hosting							
Other (Specify)							
TOTAL	171.50	312.63	156.50	156.50	797.13		

Details of guests hosted:

Signature: [Signature] Date: Dec 19, 2016 Approved: [Signature]



**Chateau Nova Yellowhead**

13920 Yellowhead Trail  
Edmonton, Alberta  
T5L 3C2  
Phone: 780-454-5441  
Email: edmontonyellowhead@novahotels.ca



**Norman Castiglione**  
Box 10 Site 10 RR1 STN Main  
Okotoks, AB  
T1S1A1  
Canada

**Guest Folio**

Arrival Date: 15 Sep 2016  
Departure Date: 16 Sep 2016

Room Type: 1K

Folio: 43167-0

Room: 426

CC Number: \*\*\*\*\*2102

Date	Folio	Reference	Amount	Tax	Total
15 Sep 2016	1	Room Accommodation	\$111.20	\$13.52	\$124.72
15 Sep 2016	1	Restaurant Room Charge 1810	\$16.41	\$0.00	\$16.41
16 Sep 2016	1	Check-Out (Payment: MC )	\$-141.13	\$0.00	\$-141.13
<b>Room Charges</b>			<b>\$111.20</b>	<b>\$13.52</b>	<b>\$124.72</b>
<b>Other Charges</b>			<b>\$16.41</b>	<b>\$0.00</b>	<b>\$16.41</b>
<b>Credits</b>			<b>\$-141.13</b>	<b>\$0.00</b>	<b>\$-141.13</b>
<b>Balance</b>					<b>\$0.00</b>

Tourism Levy \$4.00 % \$111.20 \$4.45  
 GST (805267946RT0001) \$5.00 % \$114.54 \$5.73  
 DMF \$3.00 % \$111.20 \$3.34

Reg # RT0001

Signature \_\_\_\_\_

Thank you for staying with us! We hope to see you in the near future.

ILRN ID: 04294855 BALANCE: 9.24  
EMPLOYEE ID: 8 SHIFT: 602

**Completion**

INVTN: 000029892  
MCARD: CHAT  
Application Label: MasterCard  
ALN: A0000000000000000000  
TYR: 00 00 00 00 00 00  
LST: EB 00  
\*\*\*\*\*2102

Total: CAD\$ 141.13

APPROVED 193438  
000-10

16-Sep-16 09:55:28

CUSTOMER COPY

THANK YOU FOR STAYING WITH US!