



EXPENSE REPORT

DATE: December 1-31, 2016

Name: Jill Mason

Title: Appeal Tribunal Member

1) Travel

Travel Type	Expense Description	Date	Amount	Notes
Appeal Council	mileage	Aug-Nov 2016	513.99	
	meals	Oct-Nov 2016	94.70	
	airfare	November 17, 2016	432.86	Edmonton to Calgary
	taxis	November 18, 2016	64.29	
	parking	November 16, 2016	25.00	Edmonton airport
			1,130.84	

2) Conferences

Conference Name	Expense Description	Date	Amount	Notes
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3) Professional membership dues

Membership Type	Expense Description	Date	Amount	Notes
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Appeal Tribunal for Horse Racing Alberta

PERSONAL TRAVEL EXPENSE CLAIM as per AGLC Expense Claim Policy

Claimant: Jill Mason Department: Appeal Council for HRA

Subsistence Portion (including parking, taxi, etc.):

Date	Description	KM	Meals			Lodging Expense	Incidental	Other Expense
			B	L	D			
08 18 2016	home to the AGLC (return trip)	86.0						
10 07 2016	home to Centry Downs (return trip) depart 0600; return 2300	652.0	x	x			\$41.55	
10 14 2016	home to Northlands (return trip) 0900-1800	123.0		x			\$11.60	
11 17 2016	a (Edm/Calgary return)	156.8	x	x			\$41.55	432.86
								taxi 36.69
								taxi 27.60
								25.00
		1017.8					\$94.70	\$512.15

Sub-Totals 1017.8
 Total of Subsistence Portion: 1017.8
 Kilometers this Fiscal Year: Charge to: 513.99

Previous KM	0.0	Cost Centre	Object Name	Object Code	Subsidiary	Amount
KM this Claim	#####	1150	Meals	8205		94.70
Total KM this Fiscal Year	1017.8	1150	Lodging	8205		0.00
		1150	Incidental	8205		0.00
		1150	Other	8205		512.15
		1150	Total KM	8205		513.99
Total Claim						1130.84
Less Advances: Temporary Standing						

VENDOR # 814170
 BATCH # 805138
 VOUCHER # 217 HRS

UNITL SL

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 Amount Due 1130.84
 16447-65

I hereby certify that the above expenditure was incurred on government business and that amounts claimed have not previously been paid on my behalf

Claimant: Jill Mason Date: Dec 15/16
 Authorization: J. Machado Date: Dec 15/16
Randice Machado