



EXPENSE REPORT

DATE: May 1-31, 2015

Name: Rick LeLacheur

Title: HRA Chairman

1) Travel

Travel Type	Expense Description	Date	Amount	Notes
Administration	parking	April 8, 2015	12.00	
Administration	meals	April 16, 2015	11.93	
HRA Board Meeting	mileage	April 24-25, 2015	<u>315.00</u>	Calgary
			338.93	

2) Conferences

Conference Name	Expense Description	Date	Amount	Notes
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3) Professional membership dues

Membership Type	Expense Description	Date	Amount	Notes
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720, 9707 - 110 Street
Edmonton, AB T5K 2L9

Expense Report

NAME: _____
 DATE: 5-12-15
 TRACER NO: 1480-22
 COUNTY: ALTA
 10/25
 60600-0/11 8.07
 330.86

1. Form to be fully completed, signed, and dated by individual requesting reimbursements
2. Expense reports to be submitted to immediate supervisor for approval prior to payment
3. Receipts, where applicable, are to be attached.
4. All travel must be authorized, in advance, by the President & Chief Operating Officer

Name: RICK LELACHEUR Board CHAIR

Reason for Travel: _____

Month/Day	APR 8	APR 16	APR 24	APR 25	TOTAL	Office Use Only	
						GST	Net
Travel from:							
Travel to:			ST ALBERT CALGARY	CALGARY ST ALBERT			
Mileage: # kms		315	315	315			
Amount @ .50		157.50	157.50	157.50			
Airfare							
Taxi/Bus							
Auto Rental							
Parking		12.00					
Hotel							
Other Accom.							
Meals	11.93						
Meal Allowance							
Hosting							
Other (Specify)							
TOTAL	11.93	12.00	157.50	157.50	338.93		

MEALS - MTG WITH BOB GIFFIN
Details of guests hosted: _____

Signature: [Signature] Date: May 4 15 Approved: _____

Brickys

ALL DAY GRILL

10140 109th St
Edmonton AB T5J 1M7
780.421.7546

Tbl:15

ARCHANA 4/8/2015 9:49 am
Ref: 71639
Chk: 81564

2 Coffee Reg 5.98
SD/ 2 Toast 2.69
SD/ Eng Muffin 2.59

Sub Total 11.36
GST 0.57
Total 11.93
Total Due 11.93

G.S.T. # 824862908RT0001

Please Pr, Your Server!

*RECEIPT
Impark Lot 101
Stall # 17
09:25 AM
APR 16, 2015

NG RECEIPT PARKING RECEIPT PARKING RECEIPT PARKING RECEIPT PARKING RECEIPT PAR

Purchase Date/Time: 07:25am Apr 16, 2015
Total Parking: \$11.43
Total gst: \$0.57
Total Due: \$12.00
Total Paid: \$12.00
Ticket #: 41021470
SIN #: 100008440036
Setting: Lot 101
Mach Name: Meter 3

Rate: 2 hours - \$12.00
Payment Type: Card

PARKING
TIMED

#****-0740, Visa Auth #: 058356

GST #887315638RT0001
NO IN AND OUT PRIVILEGES