

EXPENSE REPORT

DATE: May 1-31, 2014

Name: Norm Kennedy

Title: HRA Board Member

1) Travel

Travel Type	Expense Description	Date	Amount	Notes
Audit & Finance Committee Meeting	meal	April 9, 2014	15.08	
	mileage	April 9-10, 2014	345.00	Calgary to Edmonton return
	hotel	April 9, 2014	144.82	
	meal	April 9, 2014	19.84	
	meal	April 9, 2014	17.20	
HRA Board Meeting	mileage	April 28-29, 2014	350.00	Calgary to Edmonton return
	hotel	April 28, 2014	144.82	
	meal allowance	April 29, 2014	25.00	
	meal	April 29, 2014	28.36	
			1,090.12	

2) Conferences

Conference Name	Expense Description	Date	Amount	Notes
O'Brien Awards - Charlottetown	airfare	February 5-12, 2014	678.58	
	mileage	February 5, 12, 2014	50.00	
	tux rental	February 6, 2014	88.90	
	meal allowance	February 5-12, 2014	125.00	
			942.48	

3) Professional membership dues

Membership Type	Expense Description	Date	Amount	Notes
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720, 9707 - 110 Street
Edmonton, AB T5K 2L9

Expense Report

5-12-14
1392-14

101000 25 44
646000-004 1064, 67

1. Form to be fully completed, signed, and dated by individual requesting reimbursements
2. Expense reports to be submitted to immediate supervisor for approval prior to payment
3. Receipts, where applicable, are to be attached
4. All travel must be authorized, in advance, by the President & Chief Operating Officer

Reason for Travel: Meeting Board

Month/Day	2014	2014	TOTAL	CHRG Use Only
				GST
				NET
Travel from:	April 9	April 10		
Travel to:	Edmonton	Edmonton		
Mileage: # kms	690	700		
Amount @ .50	\$345.	\$350.	695.00	
Airfare				
Taxi/Bus				
Auto Rental				
Parking				
Hotel	144.82	144.82	289.64	
Other Accom.				
Meals	52.12	28.36	80.48	
Meal Allowance		25.00	25.00	
Hosting				
Other (Specify)				
TOTAL			1090.12	

Details of guests hosted: _____

Signature: _____

Date: _____

Approved: _____

CHECK # 177585 DATE 4/08/14
TABLE # 32 TIME 6:39PM

-- DINING : Terry-Lynn -

ITEMS ORDERED	AMOUNT
1 SEN. SALISBURY	12.49
1 H2O	0.00

SUBTOTAL	12.49
GST	0.62

TOTAL DUE **13.11**

FOR CASH AND CREDIT CARD
PLEASE PAY YOUR SERVER

ROOM # :GRATUITY:
gst #871112603
Signature:.....

Name:

ABC Country Restaurant
4485 Gateway Blvd.
abc858@shaw.ca ph 436-5411
Don't forget to Book your
group party needs.

MY FOR YOUR NEEDS

ABC COUNTRY RESTAURANT
4485 GATEWAY BLVD
EDMON AB

CARD 4514*****450E
 EXPIRY ****
 CARD TYPE VISA
 DATE 2014/04/08
 TIME 1228 18:36:25
 RECEIPT NUMBER
 006103278-001-001-012-0

 PURCHASE
 AMOUNT \$13.11
 TIP \$1.9.
 TOTAL

\$15.08

VISA
 A0000000031010
 21B161556D1EE563
 00B000B000
 8B946C11D4F93897

APPROVED

AUTH# 0E7715 01-027
THANK YOU

VER ED BY PIN

MERCHANT COPY



Holiday Inn

04-09-14

Norman Kennedy
1630 Lake Bonavista Drive S.E.
Calgary AB T2J 3B4
Canada

Folio No. :
A/R Number :
Group Code :
Company :
Membership No. :

Room No. : 255
Arrival : 04-08-14
Departure : 04-09-14
Conf. No. : 60445637
Rate Code : IPHQS
Page No. : 1 of 1

Date	Description	Charges	Credits
04-08-14	*Accommodation	129.00	
04-08-14	Marketing Fee	3.87	
04-08-14	AB Tourism Levy	5.31	
04-08-14	GST #896932449 RT0001	6.64	
04-09-14	Visa		144.82

Total 144.82 144.82
Balance 0.00

Marketing 3.87

AB Tourism Levy 5.31

GST #896932449 RT6.64

Guest Signature:

I have received the goods and / or services in the amount shown hereon. I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company, or associate fails to pay for any part or the full amount of these charges. If a credit card charge, I further agree to perform the obligations set forth in the cardholder's agreement with the issuer.

Holiday Inn Conference Centre
 4485 Gateway Blvd NW
 Edmonton, AB T6H 5C3
 Telephone: (780) 431-1100 Fax: (780) 437-3455
 GST# 896932449 RT0001

Owned and Operated by Fortis Properties Inc.

A B C COUNTRY RESTAURANT
4485 GATEWAY BLVD
EDMONTON AB

CARD *****4508
CARD TYPE VISA
DATE 2014/04/09
TIME 08:02:19
RECEIPT NUMBER
006062422-001-001-778-0

PURCHASE
AMOUNT \$17.25
TIP \$2.59
TOTAL

\$19.84

SA
00000031010
52AB4404D5568B89
0080008000
9BAFA441C6B5EA59

APPROVED

AUTH# 066045 01-027
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

GROUP PARTY RECEIPT

CHECK # 177618 DATE 4/09/14
TABLE # 23 TIME 8:05AM
=====

-- DINING : Betty --

ITEMS ORDERED	AMOUNT
1 s/o toast	3.50
1 s/o fresh fruit	8.99
1 SM ORANGE JUICE	3.95

SUBTOTAL	16.44
GST	0.82

TOTAL DUE 17.26

FOR CASH AND CREDIT CARD
PLEASE PAY YOUR SERVER

ROOM # :GRATUITY:
gst #871112603
Signature:.....

Name:

ABC Country Restaurant
4485 Gateway Blvd.
abc858@shaw.ca ph 436-5411
Don't forget to Book your

HUMPTY'S RESTAURANT #502
163 LEVA AVE
RED DEER AB T4E 1B9
(403) 309-6652

SALE

Server #: 000012
IMD: 4607706 GST: 850540102RTT0001
TID: A4607706 REF#: 00000021
Batch #: 160 SEQ: 160001001021
04/09/14 14:40:34
CVC: Y
APPR CODE: 010746
VISA
*****4508C ***

AMOUNT \$14.96
TIP \$2.24
TOTAL \$17.20

00 - APPROVED - 001

VISA
AID: A0000000031010
TVR: 00 80 00 80 00
TS: F8 00

THANK YOU

CUSTOMER COPY

HUMPTY'S CLASSIC CAFE
37452A HIGHWAY 2
(403) 309-6652
GST# 83054 4102 RT 0001
S E R V I C E

Table #41

Guests: 1

1: STEAK SANDWICH	14.25
-----	-----
GST Txb1 Total	14.25
GST	0.71
Total	14.96
2:36 PM 4/9/2014 38: ANNETTE MNGR	

THANK YOU!
PLEASE PAY SERVER



Holiday Inn

04-29-14

Norman Kennedy
1630 Lake Bonavista Drive S.E.
Calgary AB T2J 3B4
Canada

Folio No. :
A/R Number :
Group Code :
Company :
Membership No. :

Room No. : 307
Arrival : 04-28-14
Departure : 04-29-14
Conf. No. : 61353353
Rate Code : IPHQS
Page No. : 1 of 1

Date	Description	Charges	Credits
04-28-14	*Accommodation	129.00	
04-28-14	Marketing Fee	3.87	
04-28-14	AB Tourism Levy	5.31	
04-28-14	GST #896932449 RT0001	6.64	
04-29-14	Visa		144.82
Total		144.82	144.82
Balance		0.00	

Marketing 3.87

AB Tourism Levy 5.31

GST #896932449 RT16.64

Guest Signature:

I have received the goods and / or services in the amount shown hereon. I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company, or associate fails to pay for any part or the full amount of these charges. If a credit card charge, I further agree to perform the obligations set forth in the cardholder's agreement with the issuer.

Holiday Inn Conference Centre
4485 Gateway Blvd NW
Edmonton, AB T6H 5C3
Telephone: (780) 431-1100 Fax: (780) 437-3455
GST# 896932449 RT0001

Owned and Operated by Fortis Properties Inc.

group party needs.

A B C COUNTRY RESTAURANT
4485 GATEWAY BLVD
EDMONTON AB

CARD *****4508
CARD TYPE VISA
DATE 2014/04/29
TIME 4213 07:54:50
RECEIPT NUMBER
C06008422-001-001-186-0

PURCHASE
AMOUNT \$24.66
TIP \$3.70
TOTAL

\$28.36

VISA
A0000000031010
C1BEC89F9D581D9C
0080008000
E3E10C08EEBFC64B

APPROVED

AUTH# 035230 01-027
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

CHECK # 179358 DATE 4/29/14
TABLE # 13 TIME 7:58AM
=====

-- DINING : Betty --

ITEMS ORDERED	AMOUNT
1 s/o toast	3.50
1 s/o fresh fruit	8.99
1 COFFEE	3.10
2 SM ORANGE JUICE <i>✓</i>	7.90

SUBTOTAL 23.49
GST 1.17

TOTAL DUE 24.66

FOR CASH AND CREDIT CARD
PLEASE PAY YOUR SERVER

ROOM # :GRATUITY:
gst #871112603
Signature:.....

Name:

ABC Country Restaurant
4485 Gateway Blvd.
abc858@shaw.ca ph 436-5411
Don't forget to Book your



720, 9707 - 110 Street
Edmonton, AB T5K 2L9

Expense Report

60600

21,62
9,18,86

5-12-14
1392-15

1. Form to be fully completed, signed, and dated by individual requesting reimbursements
2. Expense reports to be submitted to immediate supervisor for approval prior to payment
3. Receipts, where applicable, are to be attached.
4. All travel must be authorized, in advance, by the President & Chief Operating Officer

Norm Kennedy Board

Reason for Travel: To Attend O'Brien Awards

Month/Day	TOTAL	Office Use Only	
		GST	NET
Travel from: 2014			
Travel to:			
Mileage: # kms 100			
Amount @ .50 50.00	50.00		
Airfare 678.58	678.58		
Taxi/Bus			
Tax Auto Rental 88.90	88.90		
Parking			
Hotel Airport Training Paid by "ASHA"	0		
Other Accom. Paid by Air Canada + Kennedy	0		
Meals	125.00		
Meal Allowance			
Hosting			
Other (Specify)			
TOTAL	992.48		

Details of guests hosted: 1, 2.50

Signature: [Signature] Date: July 21/14 Approved: _____

- Alert me of flight status changes directly to my mobile phone or email.
- Flight Arrivals & Departures - check online if my flight is on time.
- Check-in online and print my boarding pass.

* Can my booking be changed online?

Flight Itinerary

Flight	From	To	Stops	Duration	Aircraft	Fare Type	Meal
AC160	Calgary (YYC) Wed 05-Feb 2014 06:10	Montreal, Trudeau (YUL) Wed 05-Feb 2014 12:27	0	7hr31	320	Tango, K	meal_icon F
AC7674 ¹	Montreal, Trudeau (YUL) Wed 05-Feb 2014 14:00	Charlottetown (YYG) Wed 05-Feb 2014 16:41	0		DH4	Tango, K	
AC8857 ¹	Charlottetown (YYG) Wed 12-Feb 2014 11:50	Toronto, Pearson Intl (YYZ) Wed 12-Feb 2014 13:11 - Terminal 1	0	7hr37	CRA	Tango, L	
AC121	Toronto, Pearson Intl (YYZ) Wed 12-Feb 2014 14:00 - Terminal 1	Calgary (YYC) Wed 12-Feb 2014 16:27	0		321	Tango, L	meal_icon F

meal_icon F: Food for purchase on board All Onboard Café purchases made on board Air Canada flights are payable only with Visa, MasterCard and American Express credit cards.

Operated by:
1 Air Canada Express - Jazz

Passenger Information

1: Mr Norman Kennedy : Adult (16+), Ticket Number: 0142129392544
 Air Canada - Aeroplan : 115249245 Meal Preference : None
 Payment Card: xxx-xxxx-xxxx-7457 Special Needs: None
 Seat Selection: None

Purchase Summary

	Adult
Fare Summary	
Passenger Type	
Air Transportation Charges	
Departing Flight - Tango	209.00
Return Flight - Tango	259.00
Surcharges	46.00
Taxes, Fees and Charges	
Canada Airport Improvement Fee	54.00
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)	27.91
Canada Harmonized Sales Tax (GST/HST #10009-2287 RT0001)	3.32
Air Travellers Security Charge (ATSC)	14.25
Total airfare and taxes before options (per passenger)	613.48
Number of passengers	1
Travel Insurance (declined)	0.00
Grand Total - Canadian dollars	\$613.48

Payment Information

613.48
65.10
678.58
Scott Nelson +

Air Canada - Aeroplan : **115249245** Meal Preference : **Regular**
Payment Card: **xxxx-xxxx-xxxx-7457** Special Needs: **None**
Seat Selection: **AC160 20D Paid , AC7674 8D Paid , AC8857 25D Paid , AC121 23D Paid**

Review additional charges

	<u>Additional charges</u>
Departing Flight: Advance Seat Selection (1 x 31.00)	31.00
Return Flight: Advance Seat Selection (1 x 31.00)	31.00
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)	3.10
Grand Total - Canadian dollars	\$65.10

Moores

CLOTHING FOR MEN
VÊTEMENTS POUR HOMMES

MOORES
250,350 SHAWVILLE BLVD; S.E.
CALGARY, AB T2Y 3S4
403-254-4735

Date: 01/23/2014

Sold To:

NORM KENNEY

(Perfect Fit ID: 603189080)

Rental: 4162235

003180000 DEPOSIT 1 20.00

Total Sales Amount \$20.00

Payments:

Jan 23 2014 11:46 am Trans# 111018001077

TRANSACTION RECORD

Card Number : *****7457
Card Entry : CHIP
Trans Type : PURCHASE
Amount : \$20.00

Auth # : 093361
Sequence # : 002304
Term ID : 101
Date : 14/01/23
Time : 11:46:26

APPROVED

BY ENTERING A VERIFIED PIN, CARDHOLDER
AGREES TO PAY ISSUER SUCH TOTAL IN
ACCORDANCE WITH ISSUERS AGREEMENT WITH
CARDHOLDER

Application Label: VISA
AID: A0000000031010

Moores

CLOTHING FOR MEN
VÊTEMENTS POUR HOMMES

MOORES
670 UNIVERSITY AVE
CHARLOTTETOWN, PE C1E 1H6
902-566-4761

Consultant: HAYDEN ATKINSON (HFA2)
Date: 02/06/2014

Sold To:

-- Sale Items -----

Mdse Code Description Qty Price

802380001 JB BPUFF BASIC 1 9.99

Total Purchase 9.99

890131246RT HST Fed 5.00% 0.50

890131246RT HST Prov 9.00% 0.90

Total Sales Amount \$11.39

Sales Amount Grand Total \$11.39

Payments:

Feb 06 2014 05:17 pm Trans# 108015003544

TRANSACTION RECORD

Card Number : *****7457
Card Entry : CHIP
Trans Type : PURCHASE
Amount : \$11.39

Auth # : 013702
Sequence # : 003753
Term ID : 102
Date : 14/02/06
Time : 17:16:55

APPROVED

Moores

CLOTHING FOR MEN
VÊTEMENTS POUR HOMMES

MOORES
670 UNIVERSITY AVE
CHARLOTTETOWN, PE C1E 1H6
902-566-4761

Date: 02/06/2014

Sold To:

NORM KENNEY

(Perfect Fit ID: 603189080)

Rental: 4162235

003080000 RENTAL 1 89.99 ✓

003280000 DAMAGE & HANDLING 1 8.00 ✓

003180000 DEPOSIT 1 -20.00 ✓

Discount -30.00

Subtotal 47.99

890131246RT HST Fed 5.00% 3.40

890131246RT HST Prov 9.00% 6.12

Total Sales Amount \$57.51

Payments:

Feb 06 2014 05:18 pm Trans# 108015003545

TRANSACTION RECORD

Card Number : *****7457
Card Entry : CHIP
Trans Type : PURCHASE
Amount : \$57.51

Auth # : 044425
Sequence # : 003754
Term ID : 102
Date : 14/02/06
Time : 17:17:52

APPROVED

57.51
11.39
20.00
\$88.90