



EXPENSE REPORT

DATE: December 1-31, 2014

Name: Jim Rhodes

Title: HRA Board Member

1) Travel

Travel Type	Expense Description	Date	Amount	Notes
HRA Board Meeting	mileage	April 29, 2014	175.00	High River to Edm
HRA Board Meeting	mileage	July 29, 2014	150.00	High River to Leduc
	accommodation	July 29, 2014	174.30	
			<u>499.30</u>	

2) Conferences

Conference Name	Expense Description	Date	Amount	Notes
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3) Professional membership dues

Membership Type	Expense Description	Date	Amount	Notes
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720, 9707 - 110 Street
Edmonton, AB T5K 2L9

Expense Report

HCA
DATE: 12-17-14
1447-4

6600-23 11.74
487.56

1. Form to be fully completed, signed, and dated by individual requesting reimbursements
2. Expense reports to be submitted to immediate supervisor for approval prior to payment
3. Receipts, where applicable, are to be attached.
4. All travel must be authorized, in advance, by the President & Chief Operating Officer

Name:

Jim Rhodes

Board Horse Racing Attn.

Reason for Travel:

H.R.R. Board Meetings

Month/Day	04/29/14	07/29/14	TOTAL	OFFICE	PERSONAL
Travel from:	HIGH RIVER	HIGH RIVER			
Travel to:	EDMONTON	LEDUC			
Mileage: # kms	350	300			
Amount @ .50	175.00	150	325.00		
Airfare					
Tax/Bus					
Auto Rental					
Parking					
Hotel		174.30	174.30		
Other Accom.					
Meals					
Meal Allowance					
Hosting					
Other (Specify)					
TOTAL			499.30		

Details of guests hosted: _____

Signature:

Jim Rhodes

Date:

Dec 17/14

Approved:

Each Best Western® branded hotel is independently owned and o

JIM RHODES
PO BOX 5541
High River, AB T1V 1M6

Arrival Date: Monday, July 28, 2014
Departure Date: Tuesday, July 29, 2014

Member #: 128549

Folio #: 231665
Room Number: 1
Rate: \$159.99
Pay Method: VIK

DATE 2014 07
TIME 4020 08:35
RECEIPT NUMBER C30500719-001-272-015
PRE-AUTH COMPLETION
TOTAL

\$174.30

Visa Credit
#00000000031010

APPROVED

AUTH# 002260 01-027
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

Date	Department	Reference	Voucher
7/28/2014	Room Charge	Auto Posted	
7/28/2014	Room GST Tax	Auto Posted	
7/28/2014	Tourism Levy Tax	Auto Posted	
7/29/2014	Visa	CHECKED-OUTVI6138	

GST #104119318

I agree that my liability for any charges incurred by me is not waived and agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part of the full amount of these charges. Interest will be charged on any overdue balance.

I am aware that all personal information collected about me, with the exception of my credit card number, will be stored in the computer for the purpose of proficiency with my next reservation.

Signature _____