



**EXPENSE REPORT**

DATE: January 1-31, 2014

Name: Shirley McClellan

Title: CEO

**1) Travel**

Travel Type	Expense Description	Date	Amount	Notes
Administration	fuel	December 14, 2013	32.67	
	fuel	December 19, 2013	44.57	
	fuel	December 21, 2013	26.58	
	fuel	January 3, 2014	51.77	
	meals	January 7, 2014	54.95	OTB's
	fuel	January 10, 2014	52.14	
	fuel	January 14, 2014	42.81	
	oil change	January 17, 2014	64.86	
	carwash	January 17, 2014	12.59	
	fuel	January 17, 2014	47.43	
	accommodation	January 18, 2014	143.79	Calgary
	fuel	January 19, 2014	47.50	
	fuel	January 21, 2014	47.41	
	fuel	January 25, 2014	53.59	
	fuel	January 26, 2014	46.92	
	fuel	January 27, 2014	51.20	
	accommodation	January 27, 2014	136.70	Calgary
	parking	January 30, 2014	4.00	
	fuel	January 30, 2014	43.00	
	fuel	January 31, 2014	54.03	
			1,058.51	

**2) Conferences**

Conference Name	Expense Description	Date	Amount	Notes
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**3) Professional membership dues**

Membership Type	Expense Description	Date	Amount	Notes
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DUPLICATE      DUPLICATE      DUPLICATE

PETRO-CANADA  
141 CENTURY CROSS  
SPRUCE GROVE  
Alberta T7X 3A3

GST: Pending      (780) 960-8702  
2013-12-14      PC0311501:3909801      15:55  
TERMINAL: 023909801      OPER: A

FUEL	(L)	(\$/L)	(\$)
Pump 2			
Regular	31.145	1.049	32.67*
Total Owed			32.67

**TOTAL PAID**  
**CREDIT CARD      32.67**

\*TAXES INCL.    #TAXES EXCL.

GST TOTAL \$ 1.56

VISA \*\*\*\*\*8142    C  
INV. 271435 AUTH. 066469  
Purchase  
C 0010010010 00 027

SCOTIABANK VISA  
AID: A0000000031010  
0000008000

VERIFIED BY PIN

-- IMPORTANT --  
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\*\*\*\*\*  
**PETRO-POINTS**

**BALANCE BEFORE**  
**PURCHASE 18890**

\*\*\*\*\*

Thank You Come Again  
coffeen b/f muffin  
\$2.99 plus tax.

PETRO-CANADA  
141 CENTURY CROSS  
SPRUCE GROVE  
ALBERTA T7X 3A3  
7809608702

GST #:  
PC0314731:3909801

2013-12-19    18:30

PUMP	06
REGULAR	
LITRES	L 44.617
PRICE/L	\$ 0.999
FUEL SALES	\$ 44.57*

**TOTAL OWED \$ 44.57**

**TOTAL PAID**  
**CREDIT CARD \$ 44.57**

\* GST INCL. \$ 2.12

VISA  
\*\*\*\*\*8142    C  
AUTH      013321  
PURCHASE  
C 0010010010 00 027

SCOTIABANK VISA  
A0000000031010  
0000008000

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00 APPROVED  
THANK YOU

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\*\*\*\*\*  
**PETRO-POINTS**  
**BALANCE BEFORE**  
**PURCHASE 19124**  
\*\*\*\*\*

\*\*\* BONUS POINTS \*\*\*  
IF APPLICABLE, WILL  
BE UPDATED LATER

THANK YOU COME AGAIN  
COFFEEN B/F MUFFIN  
\$2.99 PLUS TAX.

PETRO-CANADA  
141 CENTURY CROSS  
SPRUCE GROVE  
ALBERTA T7X 3A3  
7809608702

GST #:  
PC0316286:3909801

2013-12-21 22:45

PUMP 02  
REGULAR  
LITRES L 26.606  
PRICE/L \$ 0.999  
FUEL SALES \$ 26.58\*

TOTAL OWED \$ 26.58

TOTAL PAID  
CREDIT CARD \$ 26.58

\* GST INCL. \$ 1.27

UISA  
\*\*\*\*\*8142 C  
AUTH 061233  
PURCHASE  
C 0010010010 00 027

SCOTIABANK UISA  
A0000000031010  
0000008000

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\*\*\*\*\*  
PETRO-POINTS  
BALANCE BEFORE  
PURCHASE 19460  
\*\*\*\*\*

\*\*\* BONUS POINTS \*\*\*  
IF APPLICABLE, WILL  
BE UPDATED LATER

THANK YOU COME AGAIN  
COFFEEEN B/F MUFFIN  
\$2.99 PLUS TAX.

PETRO-CANADA  
141 CENTURY CROSS  
SPRUCE GROVE  
ALBERTA T7X 3A3  
7809608702

GST #:  
PC0320116:3909801

2014-01-03 19:30

PUMP 06  
REGULAR  
LITRES L 47.978  
PRICE/L \$ 1.079  
FUEL SALES \$ 51.77\*

TOTAL OWED \$ 51.77

TOTAL PAID  
CREDIT CARD \$ 51.77

\* GST INCL. \$ 2.47

UISA  
\*\*\*\*\*8142 C  
AUTH 009165  
PURCHASE  
C 0010010010 00 027

SCOTIABANK UISA  
A0000000031010  
0000008000

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THANK YOU

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\*\*\*\*\*  
PETRO-POINTS  
BALANCE BEFORE  
PURCHASE 20411  
\*\*\*\*\*

THANK YOU COME AGAIN  
COFFEEEN B/F MUFFIN  
\$2.99 PLUS TAX.

T: PHORK  
9707 10 ST NW  
EDMONT AB T5K 2L9  
(78) 966-6568

SALE

MID: 5531153  
TID: B5531153 REF#: 00000010  
Batch #: 017 SEQ: 017001001010  
01/07/14 13:31:17 CVC: Y  
APPR CODE: 035635  
VISA  
\*\*\*\*\*8142

AMOUNT \$47.78  
TIP \$7.17  
TOTAL \$54.95

00 - APPROVED - 001

SCOTIABANK VISA  
AID: A0000000031010  
TVR: 00 00 00 80 00  
TS: F8 00

CUSTOMER COPY

Lunch - Jim Reed  
re: AD OTBs.

PETRO-CANADA  
141 CENTURY CROSS  
SPRUCE GROVE  
ALBERTA T7X 3A3  
7809608702

GST #:  
PC0327051:3909801

2014-01-10 23:51

PUMP 04  
REGULAR  
LITRES L 49.700  
PRICE/L \$ 1.049  
FUEL SALES \$ 52.14\*

TOTAL OWED \$ 52.14

TOTAL PAID  
CREDIT CARD \$ 52.14

\* GST INCL. \$ 2.48

VISA  
\*\*\*\*\*8142 C  
AUTH 046526  
PURCHASE  
C 0010010010 00 027

SCOTIABANK VISA  
A0000000031010  
0000008000

VERIFIED BY PIN

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THANK YOU

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\*\*\*\*\*  
PETRO-POINTS  
BALANCE BEFORE  
PURCHASE 20771  
\*\*\*\*\*

\*\*\* BONUS POINTS \*\*\*  
IF APPLICABLE, WILL  
BE UPDATED LATER

THANK YOU COME AGAIN  
COFFEE B/F MUFFIN  
\$2.99 PLUS TAX.

PETRO-CANADA  
141 CENTURY CROSS  
SPRUCE GROVE  
ALBERTA T7X 3A3  
7809608702

GST #:  
PC0328702:3909801

2014-01-14 07:59

PUMP 06  
REGULAR  
LITRES L 42.012  
PRICE/L \$ 1.019  
FUEL SALES \$ 42.81\*

TOTAL OWED \$ 42.81

TOTAL PAID  
CREDIT CARD \$ 42.81

\* GST INCL. \$ 2.04

UISA  
\*\*\*\*\*8142 C  
AUTH 077874  
PURCHASE  
C 0010010010 00 027

SCOTIABANK UISA  
A0000000031010  
0000008000

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\*\*\*\*\*  
PETRO-POINTS  
BALANCE BEFORE  
PURCHASE 21020  
\*\*\*\*\*

\*\*\* BONUS POINTS \*\*\*  
IF APPLICABLE, WILL  
BE UPDATED LATER

THANK YOU COME AGAIN  
COFFEEEN B/F MUFFIN  
\$2.99 PLUS TAX.

Jan 14

GREAT CANADIAN OIL  
CHANGE  
4 MACLEOD AVENUE  
SPRUCHE GROVE AB

1332243 Alberta Ltd.  
#4 McLeod Ave  
Spruce Grove, AB T7X 4B8  
(780) 960.3023

INVOICE # 7072805

GST#: R136006715

DATE 1/17/2014  
TIME 9:27:55 AM



CARD \*\*\*\*\*8142  
CARD TYPE VISA  
DATE 2014/01/17  
TIME 4660 09:27:59  
RECEIPT NUMBER  
C30610706-001-011-003-0

PURCHASE  
TOTAL

**\$64.86**

SCOTIABANK VISA  
A0000000031010  
6B615D5FA0D4104E  
0000008000-E800  
98853D5CD4101E98  
0000008000-F800

**APPROVED**

AUTH# 027957 01-027  
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS  
IN YOUR RECORDS

BAY  
TECHNICIANS N/

VEHICLE INFORMATION			
	YEAR 2013	VIN	1FMCU9J96DUC64501
	MAKE FORD TRUCKS	KMS	38188
	MODEL ESCAPE	LICENSE	RXE912
LIST	DESCRIPTION	QTY	PRICE
Completed	Valvoline 5w30	1.00	54.99
Completed	Oil Filter # LF157	1.00	0.99
aled	Valvoline 5w30 (5.40 L.)	0.40	2.80
ist OK	Shop Supply/Enviro Disposal Fee	1.00	2.99
aint Free			
vel OK			
vel OK			
vel OK			
nears OK			
nect O.K.			
nect O.K.			
t Checked			
t Checked			
ist OK			
vel OK			
A			
A			
A			
nears OK			
ist OK			
ist OK			
nears OK			
K.			
<b>COMMENTS</b>		<b>SUBTOTAL</b>	61.77
No check drive line. Front axel seal leak minor, engine oil dripping off cooler line rear of engine see dealer.		GST	3.09
		<b>TOTAL</b>	64.86

Jan 17

Visa

SPRUCE GROVE ESSO  
136 KING ST  
SPRUCE GROVE, AB T7X 0J6

00302574

VRN:R121461107

01/17/2014 8:40:42 AM  
Register: 1 Trans #: 2585 Op ID: 1105  
Your cashier: Glenn

LUXURY WSH \$13.99 101  
Carwash \$-2.00

Subtotal = \$11.99  
GST = \$0.60

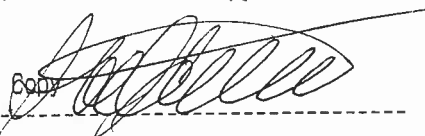
Total = \$12.59

Change Due = \$0.00

Credit \$12.59

-----  
TYPE: PURCHASE  
ACCOUNT: VISA \$12.59  
AUTH: 038558-F INVOICE: TDW09552  
CARD NUMBER: C \*\*\*\* \* 8142  
A- SCOTIABANK VISA  
B- A000000031010

01 Approved - Thank You 027  
LOYALTY: NO  
IMPORTANT - retain this copy for your records

Customer 

Thank You  
YOUR CAR WASH  
CODE IS: 61361  
EXPIRES ON 04/17/2014 Jan 17

136 King Street  
Spruce Grove AB T7X0J6

**ESSO EXPRESS PAY**

SPRUCE GROVE ESSO  
00302574  
136 KING ST  
SPRUCE GROVE, AB T7  
VRN:R121461107  
01/17/2014 974872771  
08:41:30 AM

PUMP# 8  
EREG 47.721L  
PRICE/L 0.994  
FUEL TOTAL \$ 47.43

GST in fuel \$ 2.26  
CREDIT \$ 47.43

TYPE: PURCHASE  
ACCOUNT: VISA \$47.43  
AUTH: 076092-F INVOICE: TDW09553  
CARD NUMBER: C \*\*\*\* \* 8142  
VERIFIED BY PIN  
A- SCOTIABANK VISA  
B- A000000031010  
01 Approved - Thank You 027  
LOYALTY: NO  
IMPORTANT - retain this copy for your records

Thank You

Jan 17



BY CHOICE HOTELS

### Comfort Inn & Suites South (CN385)

4611 MacLeod Trail S.W.  
Calgary, AB T2G 0A6  
(403) 287-7070  
GM.CN385@choicehotels.com

Account: 320674942

Date: 1/18/14

Room: 326 BAR

Arrival Date: 1/17/14

Departure Date: 1/18/14

Check In Time: 1/17/14 7:04 PM

Check Out Time:

Rewards Program ID:

You were checked out by:

You were checked in by: CENRIQ

**Total Balance Due: 143.79**

MCCLELLAN, SHIRLEY  
720, 9707 110 ST  
EDMONTON, AB T5K 2L9

Post Date	Description	Comment	Amount
1/17/14	Room Charge	#326 MCCLELLAN, SHIRLEY	129.99
1/17/14	Goods & Services Tax		6.50
1/17/14	Tourism Levy		5.20
1/17/14	Safe w/ltd Warranty		2.00
1/17/14	Goods & Services Tax		0.10
1/18/14	Visa Payment		(143.79)

XXXXXXXXXXXX8142

#### Folio Summary 1/17/14 - 1/17/14

Room Charge	129.99
Goods & Services Tax	6.60
Tourism Levy	5.20
Safe w/ltd Warranty	2.00

This rate is eligible for partner rewards. If this rate is changed, you may no longer be entitled to partner rewards.

If payment by credit card, I agree to pay the above total charge amount according to the card issuer agreement. GST #10608 8669 RT0001

X \_\_\_\_\_

CHOICEprivileges®  
Member Rewards

You could be earning free nights and other great rewards. Join Choice Privileges today, at [www.choiceprivileges.com](http://www.choiceprivileges.com).



503 - Highway 1  
Strathmore AB T1P1C1

**ESSO EXPRESS PAY**

STRATHMORE ESSO  
00302529  
503 HIGHWAY 1  
STRATHMORE, AB T1P  
URN:R121461107  
01/18/2014 313419195  
10:00:37 AM

PUMP# 6  
REGLR 44.435L  
PRICE/L 1.069  
FUEL TOTAL \$ 47.50

GST in fuel \$ 2.26  
CREDIT \$ 47.50

TYPE: PURCHASE  
ACCOUNT: VISA \$47.50  
AUTH: 070675-F INVOICE: T0797409  
CARD NUMBER: C \*\*\*\* \* 8142  
VERIFIED BY PIN  
A- SCOTIABANK VISA  
B- A000000031010  
01 Approved - Thank You 027  
LOYALTY: NO  
IMPORTANT - retain this copy for your records

*Jan 18*

Fas Gas Kingsway Service  
201 King Street  
Spruce Grove, AB T7X 2Y1  
780-962-3554  
GST# /HST# R101745552  
Store Code:40016  
Date / Time: 21-Jan-2014 08:25 AM

Receipt# :60309251  
Sales ID :STAFF Drawer :REG2

Pump# 4 \*ETHANOL BLEND  
47.457 L @ \$ 0.999 / L 47.41T  
Sub Total 47.41

Total 47.41  
VISA 47.41  
Change 0.00

\*GST Inclusive 2.26

TRANSACTION RECORD  
570 - 110102 - 138053946 - PURCHASE  
Card Number : \*\*\*\*\*4832 - S

Fas Gas Litre Log  
Amount \$ 47.41  
CASH BACK (CENTS) 141  
Litre Log Balance 258  
000 APPROVED - THANK YOU  
Register your Litre Log  
Today at fasgasplus.ca  
With initial  
password 1234

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\*\*\*\*\*8142 \$47.41  
Visa C Purchase  
Authorization Number 094559  
0018610150 02-41450 66181123  
01/21/14 08:16:47  
01/027 APPROVED - THANK YOU  
SCOTIABANK VISA A000000031010

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# Claresholm Fas Gas Pl

US

5313 1st Street West  
Claresholm AB

DATE: 2014-01-25

TIME: 12:12:57

## PURCHASE

PRODUCT	QUANTITY	PRICE	AMOUNT
REGULAR	49.896L	\$1.074/L	53.59

**TOTAL \$53.59**

GST 5.0% INCLUDED \$2.55

# = TAXES INCLUDED

VISA ENTRY METHOD C  
XXXXXXXXXXXX8142  
2014-01-25 12:14:07  
REF#: 28790010 0011560000  
AUTH#: 022611 RESF CODE: 01-027  
RECEIPT#: 00000165 BATCH#: 156

SCOTTABANK VISA  
A000000031018  
00E775792C7E1234  
0000000000  
E85A8AF95F70C401

**APPROVED - THANK YOU**

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CUSTOMER COPY



BY CHOICE HOTELS

### Comfort Inn & Suites South (CN385)

4611 MacLeod Trail S.W.  
Calgary, AB T2G 0A6  
(403) 287-7070  
GM.CN385@choicehotels.com

Account: 321975542

Date: 1/27/14

Room: 328 LPPROMO

Arrival Date: 1/26/14

Departure Date: 1/27/14

Check In Time: 1/27/14 2:08 AM

Check Out Time:

Rewards Program ID:

You were checked out by:

You were checked in by: Sotand

**Total Balance Due: 136.70**

MCCLELLAN, SHIRLEY  
720, 9707 110 ST  
EDMONTON, AB T5K 2L9

Post Date	Description	Comment	Amount
1/26/14	Room Charge	#328 MCCLELLAN, SHIRLEY	123.49
1/26/14	Goods & Services Tax		6.17
1/26/14	Tourism Levy		4.94
1/26/14	Safe w/ltd Warranty		2.00
1/26/14	Goods & Services Tax		0.10
1/27/14	Visa Payment		(136.70)

XXXXXXXXXXXX8142

#### Folio Summary 1/26/14 - 1/26/14

Room Charge	123.49
Goods & Services Tax	6.27
Tourism Levy	4.94
Safe w/ltd Warranty	2.00

This rate is eligible for partner rewards. If this rate is changed, you may no longer be entitled to partner rewards.

If payment by credit card, I agree to pay the above total charge amount according to the card issuer agreement. GST #10608 8669 RT0001

X \_\_\_\_\_

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You could be earning free nights and other great rewards. Join Choice Privileges today, at [www.choiceprivileges.com](http://www.choiceprivileges.com).

PLACE FACE UP ON DASH

Impark Lot 358

Expiration Date/Time

EXP 11:01AM

JAN 30, 2014

Purchase Date/Time: 10:01am Jan 30, 2014

Total Parking: \$3.80

Total gst: \$0.20

Total Due: \$4.00

Total Paid: \$4.00

#\*\*\*\*-8142, Visa

Ticket #: 01880742

S/N #: 10000845025

Setting: Lot 35E

Mach Name: Metr 1

G.T #887315638RT0001

Rate: \$4 - 1 Hour

Payment Type: Card

Auth #: 043581

RECEIPT

Impark Lot 358

Expiration Date/Time: 11:01am Jan 30, 2014

Purchase Date/Time: 10:01am Jan 30, 2014

Total Parking: \$3.80

Total gst: \$0.20

Total Due: \$4.00

Total Paid: \$4.00

Visa

Ticket #: 01880742

Setting: Lot 35E

Mach Name: Metr 1

Rate: \$4 - 1 Hour

Payment Type: Card

Auth #: 043581



TRANSACTION RECORD

Fas Gas

3006 Calgary Trail South

Edmonton, Alberta

T6J 6V4

780-461-4338

Store# Batch Seq Register# Slip#

50147 1001 141 02 166235

GST #838553816 Cashier: Mjy

Item Amount

REGULAR \$43.00#

Pump #8 39.483 Litres@\$1.089/L

GST INCLUDED: \$2.05

Sub Total: \$43.00

Total: \$43.00

DATE: 2014/01/30 TIME: 12:04:59

TYPE: Purchase

ACCT: VISA \$ 43.00

CARD NUMBER: \*\*\*\*\*8142

DATE/TIME: 01/30/2014 12:05:01

REFERENCE #: 0014570690 C

TERM: 66209142

AUTHOR.# : 050567

ATD: A0000000031010

TVR: 0000008000

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SCOTIABANK VISA

01 Approved - Thank you 027

IMPORTANT:

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Jan 30

FasGas Claresholm  
5313 1st St W  
Claresholm, AB  
GST# 857321574

-----  
Date: 1/31/2014  
Time: 13:57  
Trs#: 331-028177  
-----

Pump: 3  
liter: 48.723  
Prices: 1.109  
REGULAR \$54.03

-----  
GST Included \$2.57  
Visa \$54.03  
-----

PRE-AUTH PURCHASE  
CARD : VISA  
\*\*\*\*\*8142 S

AMOUNT : \$54.03

APPROVED  
JAN 31 2014 13:57:06

TRM#: FSGSCC03  
SEQ#: 787001001004  
AUT#: 056715  
Code : 00-000

Jan 31