



**EXPENSE REPORT**

DATE: February 1-28, 2014

Name: Shirley McClellan

Title: CEO

**1) Travel**

Travel Type	Expense Description	Date	Amount	Notes
Administration	fuel	February 2, 2014	40.38	
	fuel	February 5, 2014	47.17	
	fuel	February 8, 2014	80.60	
	fuel	February 10, 2014	43.23	
	fuel	February 10, 2014	44.24	
	auto service	February 11, 2014	402.62	leased vehicle
	fuel	February 17, 2014	50.54	
	fuel	February 22, 2014	26.36	
	fuel	February 23, 2014	53.82	
	fuel	February 25, 2014	56.62	
			<u>805.20</u>	

**2) Conferences**

Conference Name	Expense Description	Date	Amount	Notes
-----------------	---------------------	------	--------	-------

**3) Professional membership dues**

Membership Type	Expense Description	Date	Amount	Notes
-----------------	---------------------	------	--------	-------

PETRO-CANADA  
101 WEST HAVEN BLU  
LEDUC  
ALBERTA T9E 0J2  
7809802986

GST #: 119335453  
PC0217487:3900401

2014-02-02 03:30

PUMP 03  
REGULAR  
LITRES L 37.080  
PRICE/L \$ 1.089  
FUEL SALES \$ 40.38\*

TOTAL OWED \$ 40.38

TOTAL PAID  
CREDIT CARD \$ 40.38

\* GST INCL. \$ 1.92

VISA  
\*\*\*\*\*8142 C  
AUTH 017909  
PURCHASE  
C 0010010010 00 027

SCOTIABANK VISA  
A0000000 1010  
0000008000

VERIFIED BY PIN

00 APPROVED  
THANK YOU

-- IMPORTANT --  
RETAIN THIS COPY  
FOR YOUR RECORDS

\*\*\*\*\*  
PETRO-POINTS  
BALANCE BEFORE  
PURCHASE 21458  
\*\*\*\*\*

\*\*\* BONUS POINTS \*\*\*  
IF APPLICABLE, WILL  
BE UPDATED LATER

Feb 2

Fas Gas Kingsway Service  
 201 King Street  
 Spruce Grove, AB T7X 2Y1  
 780-962-3554  
 GST# /HST# R101745552  
 Store Code:40016  
 Date / Time: 05 Feb-2014 10:55 AM  
 Receipt# :60314331  
 Sales ID :STAFF Drawer :REG2

Pump# 1 \*ETHANOL BLEND  
 44 125 L @ \$ 1.069 / L 47.17T  
 Sub Total 47.17  
 Total 47.17  
 VISA 47.17  
 Change 0.00  
 \*GST Inclusive 2.25

TRANSACTION RECORD

599 - 110102 138895825 PURCHASE  
 Card Number : \*\*\*\*\*4832 - S

Fas Gas Litre Log  
 Amount \$ 47.17  
 CASH BACK (CENTS) 132  
 Litre Log Balance 804  
 Register your Litre Log  
 Today at fasgasplus.ca  
 With initial  
 password 123

-- IMPORTANT --

Retain This Copy For Your Records  
 \*\*\* CUSTOMER COPY \*\*\*

\*\*\*\*\*8142 \$47.17  
 Visa C Purchase  
 Authorization Number 089101  
 6018910730 02 46744 66181123  
 01/2014 APPROVED 10 46 09  
 SCOTTIBANK VISA 0000000031010

-- IMPORTANT

Retain This Copy For Your Records

Feb 9

GREAT CANADIAN OIL  
CHANGE  
4 MACLEOD AVENUE  
SPRUCE GROVE AB

1332243 Alberta Ltd.  
#4 McLeod Ave  
Spruce Grove, AB T7X 4B8  
(780) 960.3023

INVOICE # 7073744

GST#: R13600671

DATE 2/8/2014  
TIME 1:15:57 PM



CARD \*\*\*\*\*8142  
CARD TYPE VISA  
DATE 2014/02/08  
TIME 0171 13:16:29  
RECEIPT NUMBER  
C30689126-001-051-013-0

VEHICLE INFORMATION

YEAR 2013  
MAKE FORD TRUCKS  
MODEL ESCAPE

VIN 1FMCU9J96DUC6453  
KMS 44850  
LICENSE RXE912

DESCRIPTION

QTY

PRICE

PURCHASE  
TOTAL

\$80.60

ed  
ed  
ree  
<  
<  
<  
<  
OK  
D.K.  
D.K.  
cked  
cked  
<  
cked  
cked  
OK  
OK

Valvoline 5w30  
Oil Filter # LF157  
Valvoline 5w30 (5.40 L.)  
Skid Plate (Regular)  
Shop Supply/Enviro Disposal Fee

1.00  
1.00  
0.40  
1.00  
1.00

54.90  
0.00  
2.00  
14.00  
2.70

APPROVED

AUTH# 089086 01-027  
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS  
COPY FOR YOUR RECORDS

Jshko

COMMENTS

No check drive line. Front axel seal leak  
minor. engine oil dripping off cooler line  
rear of engine see dealer.

SUBTOTAL 76.76  
GST 3.84

TOTAL 80.60

Visa

Fas Gas Devon St  
St. Lawrence Center  
Devon, NB, 196 1H1  
780 987-2080  
GST/HS1# R101745552  
Store Code:40090  
Date / Time: 10-Feb-2014 09:37 AM  
Receipt# :60563305  
Sales ID :1 Drawer :REG2

-----  
Fuel# 2 \*ETHANOL BLEND  
40.437 L @ \$ 1.069 / L 43.23T  
Sub Total 43.23  
-----  
Total 43.23  
VISA 43.23  
Change 0.00  
-----  
\*GST Inclusive 2.06  
-----

TRANSACTION RECORD

890 - 110171 - 139150149 - PURCHASE  
Card Number : \*\*\*\*\*4832 - S

Fas Gas Litre Log

Amount \$ 43.23  
CASH BACK (CENTS) 120  
Litre Log Balance 1011

000 APPROVED - THANK YOU

Register your Litre Log

Today at [fasgasplus.ca](http://fasgasplus.ca)

With initial

password 1234

-- IMPORTANT --

Retain This Copy For Your Records

\*\*\* CUSTOMER COPY \*\*\*

\*\*\*\*\*8142 \$43.23  
Visa C Purchase  
Authorization Number 050591  
0016940350 02-44148 66181217  
02/10/14 09:18:34  
01/027 APPROVED - THANK YOU  
SCOTIABANK VISA A0000000031010

-- IMPORTANT --

Retain This Copy For Your Records

Feb 10

PETRO-CANADA  
141 CENTURY CROSS  
SPRUCE GROVE  
ALBERTA T7X 3A3  
7809608702

GST #:  
PC0345446:3909801

2014-02-10 22:39

PUMP 02  
REGULAR  
LITRES L 42.169  
PRICE/L \$ 1.049  
FUEL SALES \$ 44.24\*

TOTAL OWED \$ 44.24

TOTAL PAID  
CREDIT CARD \$ 44.24

\* GST INCL. \$ 2.11

UISA  
\*XXXXXXXXXXXX\*8142 C  
AUTH 079833  
PURCHASE  
C 0010010010 00 027

SCOTIABANK UISA  
A0000000031010  
0000008000

VERIFIED BY PIN

00 APPROVED  
THANK YOU

-- IMPORTANT --  
RETAIN THIS COPY  
FOR YOUR RECORDS

\*\*\*\*\*

PETRO-POINTS  
BALANCE BEFORE  
PURCHASE 22394

\*\*\*\*\*

\*\*\* BONUS POINTS \*\*\*  
IF APPLICABLE, WILL  
BE UPDATED LATER

THANK YOU COME AGAIN  
COFFEEEN B/F MUFFIN  
\$2.99 PLUS TAX.

DENNY ANDREWS FORD SALES  
18208 STONEY PLAIN RD  
EDMONTON, AB

Term ID: 28215177

### Purchase

XXXXXXXXXXXX8142

VISA

Entry Method: C

Invoice #: 330094

Total: \$ 402.62

2014/02/11

17:47:34

Seq #: 0016540200

Appr Code: 020625

Resp Code: 01/027

SCOTTABANK VISA  
A0000000031010  
53 89 F7 08 7A 8F 02 18  
00 00 00 00 00 00  
F8 00  
87 00 95 AA 02 88 FC 31

**APPROVED**  
**Thank You**

Customer Copy

--- IMPORTANT ---  
retain this copy for your records

CUSTOMER #: 145502

330094

Denny Andrews

FORD SALES, INC.

HORSE RACING ALBERTA41554
SHIRLEY MCCLELLAN
720 9707 110 STREET
EDMONTON, AB T5K 2L9

\*INVOICE\*

18208 Stony Plain Road
Edmonton, Alberta T5S 1A7
Phone: (780) 489-9999
TOLL FREE: 1-800-252-9303
Fax: (780) 930-3187
www.dennyandrewsford.com

PAGE 1

HOME:780-415-5475 CONT:780-415-5475

BUS: CELL: SERVICE ADVISOR: 8728 PHILIP FAIRON

Table with columns: COLOUR, YEAR, MAKE/MODEL, VIN, LICENSE, ODOMETER IN/ OUT, TAG, IN SVC. DATE, PROD. DATE, WARR. EXP., PROMISED, PO NO., CUST. PAY LABOUR RATE, PAYMENT, INV. DATE. Includes details for FORD ESCAPE and service dates.

LINE OPCODE TECH TYPE HOURS LIST NET TOTAL
A GUEST REPORTS ENGINE STALLED AFTER STARTING AND ROLLING FORWARD A BIT
AFTER SITTING FOR A COUPLE HOURS, TODAY ENGINE LIGHT CAME ON,
NO STALLING, PLEASE ADVISE

CAUSE:
10999 GENERAL ELECTRICAL REPAIRS
7966 W 0.00
FC: PART#: COUNT:
CLAIM TYPE:
AUTH CODE:
007334

PARTS: 0.00 LABOR: 0.00 OTHER: 0.00 TOTAL LINE A: 0.00
46000 130628A 0.20 7966 KD VERIFIED CUSTOMERS CONCERN PERFORMED
KOE0 AND KOER AND GOT CODES P025A AND U0109 CHECKED OASIS AND FOUND TSB
13-06-28 AND REPROGRAMMED BCM AND CLEARED CODES AND RETEST SYSTEM AND
IS NORMAL

B 54 PT INSPECTION -CARS AND LIGHT TRUCKS
54PT 54 PT INSPECTION -CARS AND LIGHT TRUCKS
7966 C 0.80 95.96 95.96
PARTS: 0.00 LABOR: 95.96 OTHER: 0.00 TOTAL LINE B: 95.96

46000 0.80 7966 KD PERFORMED 54 POINT INSPECTION FRONT PADS ARE AT
10MM REAR PADS ARE AT 9MM TIRES ARE AT 8/32NDS IN FRONT AND 9/32NDS IN
REAR, WINDSHIELD IS CRACKED AIR FILTER IS GOOD, ALL LIGHTS ARE GOOD AND
NO LEAKS TO REPORT.

C FOUR WHEEL ALIGNMENT
FE4WA FOUR WHEEL ALIGNMENT
7966 C 1.50 129.95 129.95
PARTS: 0.00 LABOR: 129.95 OTHER: 0.00 TOTAL LINE C: 129.95

46000 1.50 7966 KD PERFORMED 4 WHEEL ALIGNMENT SET FRONT AND REAR
TOE AND CENTERED WHEEL.

D BRAKE FLUID FLUSH AND BLEED + PARTS
BFSEB BRAKE FLUID FLUSH AND BLEED -NON ABS +

Table with columns: Privacy Statement, PARTS DIRECT (780) 489-4844, DESCRIPTION, TOTALS. Includes logos for MasterCard, VISA, Interac, and AMERICAN EXPRESS.

GST#R101346922

Service Hours

MONDAY TO FRIDAY 7:00 am to 6:00 pm
and vehicle pick up until 7:00 pm
CUSTOMER COPY

SATURDAY
9:00 am to 4:00 pm



CUSTOMER #: 145502

330094

Denny Andrews

FORD SALES, INC.

HORSE RACING ALBERTA41554
SHIRLEY MCCLELLAN
720 9707 110 STREET
EDMONTON, AB T5K 2L9

\*INVOICE\*

18208 Stony Plain Road
Edmonton, Alberta T5S 1A7
Phone: (780) 489-9999
TOLL FREE: 1-800-252-9303
Fax: (780) 930-3187
www.dennyandrewsford.com

PAGE 2

HOME:780-415-5475 CONT:780-415-5475
BUS: CELL:

SERVICE ADVISOR: 8728 PHILIP FAIRON

Table with columns: COLOUR, YEAR, MAKE/MODEL, VIN, LICENSE, ODOMETER IN/OUT, TAG, IN SVC. DATE, PROD. DATE, WARR. EXP., PROMISED, PO NO., CUST. PAY LABOUR RATE, PAYMENT, INV. DATE. Includes vehicle details for a Ford Escape.

Table with columns: LINE, OPCODE, TECH, TYPE, HOURS, LIST, NET, TOTAL. Header for parts list.

Table listing parts: 7966 C 1.00, 1 PM\*20\* FLUID - BRAKE. Includes labor and other charges.

Table listing parts: 7966 C 0.00, DND ELECTRIC POWER STEERING. Includes labor and other charges.

Table listing parts: 7966 C 0.00, F CALL SHIRLEY @ 916-7671. Includes labor and other charges.

CUSTOMER PAY SHOP CHARGE FOR REPAIR ORDER 25.91

PLEASE BE ADVISED THAT YOU MAY BE CONTACTED BY A FORD REP THAT WILL ASK ABOUT THE QUALITY OF SERVICE AT OUR DEALERSHIP. THIS SURVEY IS VERY IMPORTANT TO US, SO IF FOR ANY REASON YOU CAN NOT ANSWER " COMPLETELY SATISFIED" PLEASE CONTACT KEVIN HILDEBRAND @ 780-777-9640 RETORQUE WHEELS IF REMOVED AFTER 100KMS.

CUSTOMER GOODS AND SERVIC(#: R101346922) 19.17

Table with columns: Privacy Statement, PARTS DIRECT (780) 489-4844, DESCRIPTION, TOTALS. Includes payment methods and a 'Thank You For Your Business' message.

GST#R101346922 Service Hours MONDAY TO FRIDAY 7:00 am to 6:00 pm and vehicle pick up until 7:00 pm SATURDAY 9:00 am to 4:00 pm CUSTOMER COPY



VISA BUSINESS CARD MONTHLY STATEMENT

SHIRLEY MCCLELLAN
720, 9707 - 110 AVENUE
EDMONTON, AB
T5K 2L9

Table with 2 columns: Field Name and Value. Fields include ACCOUNT NUMBER (4537 50XX XXXX 8142), CREDIT LIMIT (\$10,000.00), DISPUTE AMOUNT (\$0.00), STATEMENT DATE (15-Mar-14), and TOTAL ACTIVITY (\$358.56).

CARD PROGRAM MESSAGES

Thank you for using the VISA Business Card. This is a memo statement only. Do not remit payment.

CUSTOMER SERVICE CALL

Canada and USA 1-888-823-9657
Outside Canada and USA (collect)
416-750-6138

LOST/STOLEN CARDS CALL

Canada and USA 1-888-823-9657
Outside Canada and USA (collect)
416-750-6138

CARDHOLDER ACCOUNT SUMMARY

Summary table with 7 columns: Cardholder Name, Purchases - Credits, + Cash Advances, = Total Activity, Credit Limit, Current Cycle Rewards, and YTD Rewards. Row 1: Shirley Mcclellan, \$358.56, \$0.00, \$358.56, \$10,000.00, \$1.79, \$23.17.

CARDHOLDER ACCOUNT ACTIVITY

Activity table with 8 columns: Post Date, Trans Date, Reference Number, Transaction Description, Orig Curr Code, Source Amount, Conv Rate, and Billing Amount. Includes 7 transaction rows with checkmarks.

PETRO-CANADA  
141 CENTURY CROSS  
SPRUCE GROVE  
ALBERTA T7X 3A3  
7809608702

Fas Gas Kingsway Service  
201 King Street  
Spruce Grove, AB T7X 2Y1  
780-962-3554  
GST# /HST# R101745552  
Store Code:40016  
Date / Time: 17-Feb-2014 06:34 PM  
Receipt# 60319078  
Sales ID : 2 Drawer : REG2

GST #:  
PC0352252:3909801

2014-02-22 11:25

PUMP 03  
REGULAR  
LITRES L 24.095  
PRICE/L \$ 1.094  
FUEL SALES \$ 26.36\*

TOTAL OWED \$ 26.36

TOTAL PAID  
CREDIT CARD \$ 26.36

\* GST INCL. \$ 1.26

VISA  
\*\*\*\*\*8142 C  
AUTH 051186  
PURCHASE  
C 0010010010 00 027

SCOTIABANK VISA  
A0000000031010  
0000008000

VERIFIED BY PIN

00 APPROVED  
THANK YOU

-- IMPORTANT --  
RETAIN THIS COPY  
FOR YOUR RECORDS

\*\*\*\*\*  
PETRO-POINTS  
BALANCE BEFORE  
PURCHASE 22605  
\*\*\*\*\*

\*\*\* BONUS POINTS \*\*\*  
IF APPLICABLE, WILL  
BE UPDATED LATER

THANK YOU COME AGAIN  
COFFEE/B/F MUFFIN  
\$2.99 PLUS TAX.

Pump# 3 \*ETHANOL BLEND  
46 202 1 @ \$ 1.094 / L 50.54T  
Sub Total 50.54  
Total 50.54  
VISA 50.54  
Change 0.00  
\*GST Inclusive 2.41

TRANSACTION RECORD

614 - 110102 - 139544471 PURCHASE  
Card Number \*\*\*\*\*4832 - S

Fas Gas Litre Log

Amount \$ 50.54  
CASH BACK (CENTS) 138  
Litre Log Balance 1149

000 APPROVED - THANK YOU  
Register your Litre Log  
Today at [fasgasplus.ca](http://fasgasplus.ca)  
With initial  
password 1234

-- IMPORTANT --

Retain This Copy For Your Records  
\*\*\* CUSTOMER COPY \*\*\*

\*\*\*\*\*8142 \$50.54  
Visa C Purchase  
Authorization Number 030580  
0019061540 02 17819 66181123  
02/17/14 18:34:34  
01/027 APPROVED - THANK YOU  
SCOTIABANK VISA A0000000031010

-- IMPORTANT --

Retain This Copy For Your Records

Feb 17

\*\*\*\*\* COPY \*\*\*\*\*

Oyen Coop  
Hwy 9 And Hwy 41  
Oyen Alberta  
T0J2J0  
(403) 664 3633  
GST# 103619193

Member # 0090000

Pump	Liters	Price/L
7	48.095	\$1.119

Product	Amount
Regular	\$53.82

Total \$53.82

GST (Inc Pumps) \$2.56

Purchase  
VISA

\*\*\*\*\*8142

DATE: 02/23/2014  
TIME: 13:37:03  
REF: 0010018730 C  
TERM: 35420131  
AUTH: 071780  
RESP: ISO:

SCOTIABANK VISA  
A0000000031010  
0000008000  
VERIFIED BY PIN

APPROVED THANK YOU

IMPORTANT:  
Retain this copy  
in your records

CUSTOMER COPY\*\*\*

Receipt # 169108  
Receipt # 42115

Thank You !!!

\*\*\*\*\* COPY \*\*

Fas Gas Kingsway Service  
201 King Street  
Spruce Grove, AB T7X 2Y1  
780-962-3554  
GST# /HST# R101745552  
Store Code:40016  
Date / Time: 25-Feb-2014 09:00 AM  
Receipt# :5089749  
Sales ID :2 Drawer :REG1

Pump#	Description	Amount
5	*ETHANOL BLEND	
48.850 L	@ \$ 1.159 / L	56.62
	Sub Total	56.62
	Total	56.62
VISA		56.62
	Change	0.00
	*GST Inclusive	2.70

TRANSACTION RECORD

328 - 110101 - 139915693 - PURCHASE  
Card Number : \*\*\*\*\*4832 - S

Fas Gas Litre Log

Amount \$ 56.62  
CASH BACK (CENTS) 147  
Litre Log Balance 1296  
000 APPROVED - THANK YOU  
Register your Litre Log  
Today at fassgasplus.ca  
With initial  
password 1234

-- IMPORTANT --

Retain This Copy For Your Records  
\*\*\* CUSTOMER COPY \*\*\*

*****8142		\$56.62
Visa	C	Purchase
Authorization Number		009775
0016770030	01-14272	66181122
	02/25/14	09:00:32
01/027	APPROVED - THANK YOU	
SCOTIABANK VISA		A0000000031010

-- IMPORTANT --

Retain This Copy For Your Records

Feb 25

Feb 23