



EXPENSE REPORT

DATE: January 1-31, 2014

Name: Gordon Graydon

Title: Appeal Tribunal Member

1) Travel

Travel Type	Expense Description	Date	Amount	Notes
Appeal Tribunal Hearing	air fare	December 18-19, 2013	414.25	Grande Prairie
	air fare change fee	December 19, 2013	75.00	
	accommodation	December 18, 2013	148.63	
	car rental	December 18, 2013	99.90	
	meals	December 18, 2013	19.76	
	meals	December 19, 2013	19.81	
	personal	December 19, 2013	7.00	
			784.35	

2) Conferences

Conference Name	Expense Description	Date	Amount	Notes
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3) Professional membership dues

Membership Type	Expense Description	Date	Amount	Notes
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RECEIVED

JAN - 6 2014

Appeal Tribunal for Horse Racing Alberta

PERSONAL TRAVEL EXPENSE CLAIM FINANCE

as per AGLC Expense Claim Policy

Claimant: GORDON GRAYDON Department: Appeal Council for HRA

Subsistence Portion (including parking, taxi, etc.):

Table with columns: Date, Description, KM, Meals (B, L, D, Amount), Lodging Expense, Incidental, Other Expense. Includes entries for DEC 19 Hearing re. WARD, Hotel, Car Rental, Air Fare, Meals, and Ticket Change.

Kilometers this Fiscal Year Charge to:

Table with columns: Previous KM, Cost Centre, Object Name, Object Code, Subsidiary, Amount. Includes rows for Meals, Lodging, Incidental, and Total Claim.

VENDOR # 909473
BATCH # 518937
VOUCHER # 1814274
CHQ HLD
INTL

U2
KO

I hereby certify that the whole of the expenditure was incurred on government business and that amounts claimed have not previously been paid on my behalf.

Claimant [Signature] Date Dec 2/13 Authorization [Signature] Gill Hermanns, CFO

Date 4/1/14

Return Flight (Tango) **136.00**
 (including surcharges)
 Options **0.00**
Taxes, Fees and Charges **79.96**
 Total Airfare Charge **434.96**
 Travel Insurance (declined) **0.00**
Grand Total - Canadian dollars \$434.96

Payment Information

Credit/Debit Card xxx-xxxx-xxxx-7741 - Amount paid: **\$434.96**
 The following charges (tax inclusive) will appear on your credit or debit card statement:

- Air Canada: \$434.96 (Airfare - per ticket)

Ticket number(s): 0142128656944

Fare Rules

Departing Flight Grande Prairie (YQU) To Edmonton (YEG) - Flex

• **Changes:**

- Prior to day of departure - **Change fee** per direction, per passenger, is \$50 CAD plus applicable taxes and any additional fare difference. **Changes** can be made up to 2 hours prior to departure.
- **Same-day confirmed changes** at check-in or at the airport are permitted at a flat fee of \$75 CAD/USD per direction, per passenger (subject to availability). Same-day flights only.
- **Same-day standby** is available **only** to passengers travelling on a flight between Toronto and Montreal or Ottawa (connecting flights excluded), as well as to passengers travelling between Toronto Pearson (YYZ) and LaGuardia (LGA), John F. Kennedy (JFK) and Newark (EWR) airports.
- Flights can only be used in sequence from the place of departure specified on the itinerary.

• **Cancellations:**

- Tickets are **non-refundable** and **non-transferable**.
- **Cancellations** can be made up to 45 minutes prior to departure.
- Provided the original booking is cancelled prior to the original flight departure, the value of the unused ticket can be applied within a one year period from date of issue of the original tickets to the value of a new ticket subject to the change fee per direction, per passenger, plus applicable taxes and any additional fare difference, subject to availability and advance purchase requirements. The new outbound travel date must commence within a one year period from the original date of ticket issuance. If the fare for the new journey is lower, any residual amount will be forfeited.
- Customers who **no-show** their flight will forfeit the fare paid.

- **Complimentary advance standard seat selection** on Air Canada and Air Canada Express (operated by Jazz), subject to availability.

- Up to 24 hours after the purchase of a **new ticket**, Air Canada will cancel your ticket and provide a full refund without penalty.
- Flights operated by Air Canada: earn 100% Aeroplan Miles (Altitude Qualifying Miles)
- Read complete fare rules applicable to this fare.

Because meeting ended early 7 changed flight from 7:20 PM to 2 PM

[Signature]

Change \$ 78 75

Return Flight Edmonton (YEG) To Grande Prairie (YQU) - Tango

• **Changes:**

- Prior to day of departure - **Change fee** per direction, per passenger, is \$75 CAD plus applicable taxes and any additional fare difference. **Changes** can be made up to 2 hours prior to departure.
- **Same-day confirmed changes at check-in or at the airport** are subject to availability and are permitted only for same-day flights at a fee of \$150 CAD/USD per direction, per passenger.
- **Same-day standby** is available **only** to passengers travelling between Toronto Pearson (YYZ) and LaGuardia (LGA), John F. Kennedy (JFK) and Newark (EWR) airports.
- Flights can only be used in sequence from the place of departure specified on the itinerary.

• **Cancellations:**

- Tickets are **non-refundable** and **non-transferable**.
- **Cancellations** can be made up to 45 minutes prior to departure.
- Provided the original booking is cancelled prior to the original flight departure, the value of the unused ticket can be applied within a one year period from date of issue of the original tickets to the value of a new ticket subject to the change fee per direction, per passenger, plus applicable taxes and any additional fare difference, subject to availability and advance purchase requirements. The new outbound travel date must commence within a one year period from the original date of ticket issuance. If the fare for the new journey is lower, any residual amount will be forfeited.
- Customers who **no-show** their flight will forfeit the fare paid.

- **Paid Advance Seat Selection** is available on Air Canada and Air Canada Express (operated by Jazz), subject to availability.

- Up to 24 hours after the purchase of a **new ticket**, Air Canada will cancel your ticket and provide a full refund without penalty.
- Flights operated by Air Canada: earn 25% Aeroplan Miles (Altitude Qualifying Miles) for flights within Canada and 50% Aeroplan Miles (Altitude Qualifying Miles) for flights between Canada and the U.S.
- Read complete fare rules applicable to this fare.

The Westin Edmonton
 10135 100 St
 Edmonton, AB T5J 0N7
 780-426-3636
 http://www.westin.com/edmonton



Graydon, Gordon Page Number 1 Invoice Nbr 1000148667
 10301 - 115 Ave Guest Number 834278 Arrive Date 12-18-2013 13:20
 Grande Prairie, AB Folio ID A Depart Date 12-19-2013 08:18
 T8V4A6

 No. Of Guest 1 Agent AKASKAU
 Room Number 1211
 Time 12-19-2013 08:20

Invoice

Date	Reference	Description	Charges	Credits
12-18-2013	RT1211	Room Charge	\$139.00	
12-18-2013	RT1211	GST	\$7.16	
12-18-2013	RT1211	DMF	\$4.17	
12-18-2013	RT1211	Tourism Levy	\$5.73	
12-19-2013	VI	Visa		\$-156.06
		** Total	\$156.06	\$-156.06
		** Balance	\$-0.00	

EXPENSE SUMMARY REPORT
 Currency: CAD

Date	Room	GST	Tour Levy	Food\Bev	Phone	Other	Total	Payment
12-18-2013	\$139.00	\$7.16	\$5.73	\$0.00	\$0.00	\$4.17	\$156.06	\$0.00
12-19-2013	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$-156.06
Total	\$139.00	\$7.16	\$5.73	\$0.00	\$0.00	\$4.17	\$156.06	\$-156.06

As a Starwood Preferred Guest you have earned at least 278
 Starpoints for this visit A720849334

Thank you for choosing Starwood Hotels We look forward to
 welcoming you back soon!

Tell us about your stay. www.westin.com/reviews



We are proud to feature a 100% smoke-free fleet!

RENTAL AGREEMENT NUMBER: 948266970

RECEIPT

Your Information

Customer Name: GORDON GRAYDON
Wizard Number: ***39D
Avis Worldwide Discount: GORDON GRAYDON
Customer Status: AVIS FIRST
Method of Payment: VISA XX7741
Frequent Traveler Number: CA/125391573

Your Vehicle Information

Vehicle Number: 32125155
Vehicle Group Rented: Full-Size
Vehicle Group Charged: Full-Size
Vehicle Description: BLK DODGE CHARGER
License Plate Number: ABK29798
Odometer Out: 1175
Odometer In: 1277
Total Driven: 102
Fuel Gauge Reading:

Your Rental

Pickup Date/Time: DEC 18,2013@12:23PM
Pickup Location: 1000 AIRPORT ROAD
EDMONTON INTERNATIONAL AIRPORT
EDMONTON,AB,T9E 0V3,CA
780-890-7596X228

Return Date/Time: DEC 19,2013@12:10PM
Return Location: 1000 AIRPORT ROAD
EDMONTON INTERNATIONAL AIRPORT
EDMONTON,AB,T9E 0V3,CA
780-890-7596X228

Additional fees may apply if changes are made to your return date, time and/or location.

Your Vehicle Charges (MIN 1 DAY / MAX DAY)

Table with Rate Chart and Free Kilometres: Time and Kilometres. Includes hourly, daily, weekly, and monthly rates.

Your Optional Products/Services

Optional Services Total: 0.00

Your Taxable Fees

Table listing taxable fees: 15.61% Concession Recovery Fee (12.95), Vehicle License Fee (1.25), *FTP Sur (0.75), CUSTOMER FACILITY CHG (4.00), ENERGY RECOVERY FEE (0.98).

Sub-total-Charges: 77.93

Your Non-Taxable Products/Services

Table listing non-taxable services: Fuel Service (22.00), GST TAX 5.00% (4.96).

Your Total Charges paid: 104.89
Prepayment: 0.00
Travel Partner Points Earned: 500

Net Charges: CAD 104.89
Your Total Due: 0.00

Thank you for renting with Avis. For all other inquiries, please contact us at 1-800-352-7900 or www.Avis.com. At Avis, we are committed to providing you with the best rental experience in the industry. We are in the business of treating people like people. Your vehicle was rented to you by ROSAMARIA. Your vehicle was checked in by GAVIN.

Your booking is confirmed. Not all your seats could be confirmed. If you wish to confirm your preferences, please contact Air Canada Reservations for assistance. (68008)

Your booking is confirmed. Booking reference: **LGKQAI**

An email booking confirmation has been sent to: **graydong@telus.net**.

Use your booking reference to **retrieve your official Itinerary/Receipt at aircanada.com**.

Passengers Mr Gordon Graydon

Flight	From	To	Departure	Arrival
AC8362	Grande Prairie (YQU)	Edmonton (YEG)	10:35 Wed 18-Dec 2013	11:42 Wed 18-Dec 2013
AC8367	Edmonton (YEG)	Grande Prairie (YQU)	19:20 Thu 19-Dec 2013	20:35 Thu 19-Dec 2013

Airfare	355.00
Options	0.00
Taxes, fees and charges	79.96
Travel Insurance	Purchase Travel Insurance
Grand Total	\$434.96
Canadian dollars	

Your booking is confirmed. Please print/retain this page for your financial records (e.g. for taxation, expense claim or payment card reconciliation purposes). We thank you for choosing Air Canada and look forward to welcoming you on board.



Booking Information



Booking Reference: **LGKQAI**

Customer Care

Electronic Ticketing confirmed. This is your official itinerary/receipt.

Air Canada
1-888-247-2262

Main Contact:
Mr Gordon Graydon
graydong@telus.net
Mobile: 1-780-9780801
Home: 1-780-5322022
Work: 1-780-5322022

Flight Arrivals and Departures
1-888-422-7533

Flight Itinerary

Flight	From	To	Stops	Duration	Aircraft	Fare Type	Meal
AC8362 ¹	Grande Prairie (YQU) Wed 18-Dec 2013 10:35	Edmonton, Edmonton Int'l (YEG) Wed 18-Dec 2013 11:42	0	1hr07	DH3	Flex, Q	
AC8367 ¹	Edmonton, Edmonton Int'l (YEG) Thu 19-Dec 2013 19:20	Grande Prairie (YQU) Thu 19-Dec 2013 20:35	0	1hr15	DH3	Tango, S	

Operated by:
¹ Air Canada Express - Jazz

10:35

Passenger Information

1: Mr Gordon Graydon : Adult (16+), Ticket Number: 0142128656944

Air Canada - Aeroplan : 125391573
Payment Card: xxxx-xxxx-xxxx-7741
Seat Selection: None
Meal Preference: Regular
Special Needs: None

AC 8363
15.45
14.30

Purchase Summary

Fare Summary	
Total charge for 1 adult	
Air Transportation Charges	
Departing Flight (Flex) (Including surcharges)	219.00