

EXPENSE REPORT

DATE: December 1-31, 2013

Name: Norm Kennedy

Title: Board Member

1) Travel

Travel Type	Expense Description	Date	Amount	Notes
Meeting - Red Deer	mileage	Sept 16-17, 2013	165.00	Board Retreat
Meeting - Edmonton	mileage	October 7, 2013	337.50	Audit & Finance Committee Mtg
	accommodation	Oct 6-7, 2013	145.96	
	meals	Oct 6-7, 2013	45.37	
Meeting - Edmonton	mileage	October 23, 2013	348.50	HRA Board Meeting
	accommodation	Oct 23-24, 2013	206.01	
	mileage	November 24, 2013	345.00	
	accommodation	Nov 24-25, 2013	118.41	
	meals	November 24, 2013	25.55	
			1,737.30	

2) Conferences

Conference Name	Expense Description	Date	Amount	Notes
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3) Professional membership dues

Membership Type	Expense Description	Date	Amount	Notes
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720, 9707 - 110 Street
Edmonton, AB T5K 2L9

RECEIVED
DEC 1 2013
HORSE RACING ALBERTA

Expense Report

1. Form to be fully completed, signed, and dated by individual requesting reimbursements
2. Expense reports to be submitted to immediate supervisor for approval prior to payment
3. Receipts where applicable, are to be attached.
4. All travel must be authorized, in advance, by the President & Chief Operating Officer

Reason for Travel: Rep. to Board Board

Month/Day	TOTAL			Office Use Only	
	GST	Net			
Travel from:					
Travel to:					
Mileage: # kms					
Amount @ .50					
Airfare					
Taxi/Bus					
Auto Rental					
Parking					
Hotel					
Other Accom.					
Meals					
Meal Allowance					
Hosting					
Other (Specify)					
TOTAL					

Details of guests hosted: _____

Signature: _____ Date: December 14/13 Approved: _____



Holiday Inn

10-07-13

Norman Kennedy
 1630 Lake Bonavista Drive S.E.
 Calgary AB T2J 3B4
 Canada

Folio No. :
 A/R Number :
 Group Code :
 Company :
 Membership No. :

Room No. : 248
 Arrival : 10-06-13
 Departure : 10-07-13
 Conf. No. : 61334313
 Rate Code : IMGOV
 Page No. : 1 of 1

Date	Description	Charges	Credits
10-06-13	*Accommodation	130.00	
10-06-13	DMF	3.90	
10-06-13	AB Tourism Levy	5.36	
10-06-13	GST #896932449 RT0001	6.70	
10-07-13	Visa		145.96
Total		145.96	145.96
Balance		0.00	
DMF	3.90		
AB Tourism Levy	5.36		
		GST #896932449 RT16.70	

Guest Signature: _____

I have received the goods and / or services in the amount shown heron. I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company, or associate fails to pay for any part or the full amount of these charges. If a credit card charge, I further agree to perform the obligations set forth in the cardholder's agreement with the issuer.

Holiday Inn Conference Centre
 4485 Gateway Blvd NW
 Edmonton, AB T6H 5C3
 Telephone: (780) 431-1100 Fax: (780) 437-3455
 GST# 896932449 RT0001

Owned and Operated by Fortis Properties Inc.

HUMPTY'S FAMILY
RESTAURANT #50
153 LEVA AVENUE
RED DEER COUNAB

CARD *****7457
CARD TYPE VISA
DATE 2013/10/07
TIME 5043 13:59:04
CLERK ID 12
RECEIPT NUMBER
CBZ000754-001-545-017-0

PURCHASE
AMOUNT \$12.08
TIP \$1.81
TOTAL

\$13.89

VISA
A0000000031010
75E542CC62A2D72Z
0000008000-E800
DD2355F3BA9388BD
0000008000-F800

APPROVED

AUTH# 071483 01-027
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

A B C COUNTRY RESTAURANT
4485 GATEWAY BLVD
EDMONTON AB

CARD *****7457
CARD TYPE VISA
DATE 2013/10/07
TIME 0699 07:39:17
RECEIPT NUMBER
C06106255-001-001-699-0

PURCHASE
AMOUNT \$14.68
TIP \$2.20
TOTAL

\$16.88

VISA
A0000000031010
50E87F9085F4676A
0000008000-E800
B9C376611C443117
0000008000-F800

APPROVED

AUTH# 075683 01-027
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

A B C COUNTRY RESTAURANT
4485 GATEWAY BLVD
EDMONTON AB

CARD *****7457
CARD TYPE VISA
DATE 2013/10/06
TIME 2539 19:16:41
RECEIPT NUMBER
C06106255-001-001-696-0

PURCHASE
AMOUNT \$16.26
TIP \$0.15
TOTAL

\$16.41

VISA
A0000000031010
7C1B806B7C7B0C20
0000008000-E800
E109629982B9DB47
0000008000-F800

APPROVED

AUTH# 092648 01-027
THANK YOU

CARDHOLDER COPY

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NOVA HOTELS

CHATEAU NOVA YELLOWHEAD

13920 Yellowhead Trail
 Edmonton, Alberta T5L 3C2
 Phone: 780-454-5441
 Fax: 780-454-4348
 Email:

Arrive 10/23/13 Depart 10/24/13

KENNEDY NORMAN

ROOM 720 9707 110ST
 EDMONTON, AB
 T5K 2L9
 HORSE RACING ALBERTA

Room # 302 Invoice # 16532

DATE	CLERK	DEPARTMENT	DESCRIPTION	AMOUNT
10/23/13	MS	2-Accommodat	On Accommodation	189.00
10/23/13	MS	3-Room Tax		7.56
10/24/13	MGC	91-Visa	GST On Accommodatio	-206.01
			Tax Reg. # 805267945RT0001	9.45

BILLING INSTRUCTIONS

BALANCE DUE \longrightarrow 0.00

COMPANY

I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part or the full amount of these charges.

SIGNATURE

ATTENTION

X

Reservations: 1-866-401-6682
www.novahotels.ca

Nova Hotels Locations
Alberta – Edmonton, Acheson, Edson, Peace River, Hinton, Fort McMurray
Saskatchewan – Kindersley
NWT – Inuvik

Chateau Louis

HOTEL & CONFERENCE CENTRE

Norm Kennedy
1630 Lake Bonavista Dr.Se
Calgary AB T2J 3B4

Room No. : 122
Arrival : 11.24.13
Departure : 11.25.13
Folio No. : 104676
Company :
Cashier : 118
Booking No. :

GUEST FOLIO

Date	Description	Charges	Credits
11.24.13	Julian's Piano Bar Food	25.55	
11.24.13	Room Charge	109.00	
11.24.13	Tourism Levy	3.96	
11.24.13	Room GST	5.45	
11.25.13	Visa		143.96

118.41

Transaction Recap

Description	Recap Total	Total Charges	Total Credits
Room GST	5.45	143.96	143.96
Tourism Levy	3.96		
F&B GST	1.05		
			0.00
			CAD

Guest Signature

11727 Kingsway NW, Edmonton, Alberta T5G 3A1

Phone: 780.452.7770 Fax: 780.454.3436 Toll Free Reservations: 1.800.661.9843
chateaulouis.com info@chateaulouis.com GST 103021499